

SITES PROJECT AUTHORITY  
P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA 95955  
[www.SitesProject.org](http://www.SitesProject.org)

JERRY BROWN, EXECUTIVE DIRECTOR  
925.260.7417

SANDRA YARBROUGH, CLERK  
530.438.2309  
syarbrough@SitesProject.org

## Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
KEN HAHN, GLENN COUNTY SUPERVISOR  
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, BUREAU OF RECLAMATION (*COST-SHARE PARTNER, NON-VOTING*)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (*EX-OFFICIO, NON-VOTING*)

## Associate Members (*NON-VOTING*)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

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# May 25, 2022 1:30 p.m. Sites Project Authority – Minutes

## **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:**

Vice-Chair Sutton called the Sites Project Authority Board Meeting to order at the hour of 1:30 p.m., followed by Roll Call and the Pledge of Allegiance.

## **INTRODUCTIONS:**

Vice-Chair Sutton asked those present to introduce themselves.

## **AGENDA APPROVAL:**

It was moved by Director Evans, seconded by Director Dennis to approve the May 25, 2022 Authority Board Agenda. **Motion carried: All Directors present voted yes.**

## **ANNOUNCEMENT OF CLOSED SESSION:**

Counsel Doud announced that the Authority Board of Directors would consider Closed Session matters as follows:

### **5. Closed Session:**

#### **5.1 Conference with Real Property Negotiators (Gov. Code § 54956.8)**

Property: [Glenn County] APNs 014-240-004-000, 014-210-005-000, and 014-220-001-000

Agency negotiators: Jerry Brown, Kevin Spesert

Negotiating parties: TBD

Under negotiation: Price and terms of payment

#### **5.2 Negotiations concerning Sites Project operation terms, conditions, and agreements with the Department of Interior, Bureau of Reclamation (Gov. Code 54956.6(c)).**

- 5.3. Negotiations concerning Sites Project operation terms, conditions and agreements with the State of California, State Water Resources Control Board (Gov. Code §§54956.9(c)).

**PERIOD FOR PUBLIC COMMENT:**

Vice-Chair Sutton called for a period for public comment. Hearing none, he closed the period for public comment.

**1. CONSENT AGENDA:**

It was moved by Director Dennis, seconded by Director Hahn to approve Consent Agenda Item Numbers 1.1 through 1.5 as follows:

- 1.1 Approve the April 27, 2022 Authority Board Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer’s Report.
- 1.3 Approve the Payment of Claims.
- 1.4 Accept the Authority’s Q1 2022 Budget Year Quarterly Financial Report
- 1.5 Accept Phase 2, Amendment 2 Closeout Report and authorize an increase in the Amendment 2 Carryover funds within the Amendment 3 Work Plan Budget to increase from \$6M to \$15.3M. **Motion carried: All Directors present voted yes.**

**2. Action Items:**

- 2.1 Consider approval of an amendment to the Sites Project Authority Real Estate and Land Management Policy.

Mr. Spesert provided a presentation on the Real Estate and Land Management Policy Update and spoke to the following:

Real Estate & Land Management Policy

- Developed by the Land Management Committee with input from project participants that includes appraisal, acquisition, and land management provisions.

Option Agreements

- Existing Policy has limited flexibility in negotiating options which limits the effective use of the policy. The proposed text would provide more flexibility in establishing price and terms.
- Allows staff to negotiate agreements within the parameters established by the Authority Board/Reservoir Committee and better aligns with the current approach to negotiating agreements.

Proposed Amended Text

**Current Text**

The General Manager is authorized to procure options for the purchase of any real property which the Authority determines to be required for project purposes at a price not more than the lesser of \$25,000 or 5% of the appraised market value determined by a qualified appraiser.

**Proposed Text**

The Executive Director is authorized to procure options for the purchase of any real property which the Authority determines to be required for project purposes. The terms and conditions of options procurements shall be established by the Authority Board of Directors. Brief discussion followed.

**ACTION:**

It was moved by Director Hahn, seconded by Director Dennis to approve an amendment to the Sites Project Authority Real Estate and Land Management Policy. **Motion carried: All Directors present voted yes.**

- 2.2 Consider approval of a sole source contract with the University of California-Santa Cruz to perform modeling services using the Winter-Run Chinook Salmon Lifecycle Model in the amount of up to \$200,000 for the period of May 26, 2022 through March 31, 2023.

Ms. Forsythe noted the analysis would be conducted using the National Marine Fisheries Service's model (NMFS), but UC Santa Cruz is the only organization that can run the model, and the sole source contract includes only the cost for UCSC, it does not consist of any costs for NMFS.

Brief discussion was held regarding the sole-source contract with UCSC.

**ACTION:**

It was moved by Director Harris, seconded by Director Evans to approve a sole source contract with the University of California-Santa Cruz to perform modeling services using the Winter-Run Chinook Salmon Lifecycle Model in an amount up to \$200,000 for the period of May 26, 2022 through March 31, 2023. **Motion carried: All Directors present voted yes.**

- 2.3 Consider approval of a new contract with Fechter and Company, CPA LLP (Fechter) to conduct Authority fiscal year(FY) 2021, 2022, and 2023 Independent Annual Financial Audits that includes a federal "Single Audit" based on a firm-fixed-price amount of \$17,800 for FY2021, \$18,500 for FY2022 and \$19,235 for FY2023 and provide optional financial services on a time and materials basis not to exceed a cost of \$5,000, for a total contract authority of \$60,535.

Executive Director Brown noted the Authority issued a request for proposals (RFP) to conduct audits of the Authority's financial information. The Authority did not receive any proposals for a replacement Audit Firm. Staff consulted with the Authority's Treasurer on additional auditing years with Fechter. Best management practice allows for flexibility when another auditing firm is

unavailable to perform the work. The Authority’s current firm, Fechter, has agreed to use a special auditing team for the fiscal years 2022 and 2023.

**ACTION:**

It was moved by Director Hahn, seconded by Director Evans to approve a new contract with Fechter and Company, CPA LLP (Fechter) to conduct Authority fiscal year(FY) 2021, 2022, and 2023 Independent Annual Financial Audits that includes a federal “Single Audit” based on a firm-fixed-price amount of \$17,800 for FY2021, \$18,500 for FY2022 and \$19,235 for FY2023 and provide optional financial services on a time and materials basis not to exceed a cost of \$5,000, for a total contract authority of \$60,535. **Motion carried: All Directors present voted yes.**

**3. Discussion and Information Items:**

- 3.1 Review and comment on proposed Assembly Bill 2639 (Quirk) San Francisco Bay/Sacramento-San Joaquin Delta Estuary: water quality control plan: water right permits.

Executive Director Brown spoke to the awareness of the potential implications of current provisions in AB2639 that could have an impact on securing the water right permit within a timeframe that avoids impacting the overall project schedule and could create unanticipated delay costs to the project. Discussion followed.

**4. Reports:**

- 4.1 Chairpersons’ Report:

Vice-Chair Sutton spoke to the tour of Sites with Assemblywoman Aguiar-Curry and noted she was very supportive of the Sites project.

- 4.2 Authority Board Committee Chairpersons’ Reports:

Legislative & Outreach Committee

Vice-Chair Sutton reported on the ACWA conference.

- 4.3 Authority Board Participant Reports:

Director Hahn announced this meeting would be his last meeting. He also stated alternate Tom Arnold would likely become the primary for Glenn County and a new alternate would be appointed.

Director Harris reported on a meeting with the Bureau of Reclamation.

- 4.4 Executive Director’s Reports:

Executive Director Brown provided an update on the following:

- Contractors meeting June 9th.
- ACWA gathering.
- Amendment 3 payments.
- PPIC Report.
- Monthly Status Report updated schedule.
- Work Plan Progress Report.
- Meetings Action Items Summary.

Vice-Chair Sutton declared a recess at 2:45 p.m., to convene into Closed Session to consider the following matters:

**5. Closed Session:**

**5.1 Conference with Real Property Negotiators (Gov. Code § 54956.8)**

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**5.3. Negotiations concerning Sites Project operation terms, conditions and agreements with the State of California, State Water Resources Control Board (Gov. Code §§54956.9(c)).**

Vice-Chair Sutton adjourned Closed Session at 4:04 p.m. and reconvened into Open Session.

**6. Report from Closed Session:**

Counsel Doud stated as to Closed Session there was no reportable action taken.

**7. Recap:**

**7.1 Suggested Future Agenda Items.**

**None.**

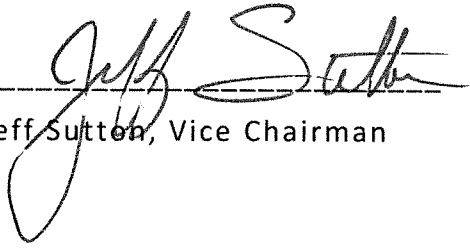
**7.2 Upcoming Meeting:**

**Joint Reservoir Committee & Authority Board**

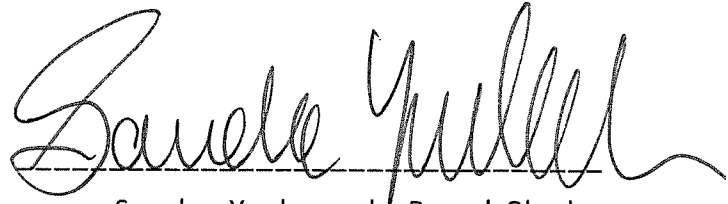
Friday, June 17, 2022 - 9:00 AM to 12:00 PM

Maxwell Project Office, 122 Old Highway 99

Vice-Chair Sutton adjourned the May 25, 2022 Authority Board Meeting at the hour of 4:05 p.m.

A handwritten signature in cursive script, appearing to read "Jeff Sutton", written over a horizontal dashed line.

Jeff Sutton, Vice Chairman

A handwritten signature in cursive script, appearing to read "Sandra Yarbrough", written over a horizontal dashed line.

Sandra Yarbrough, Board Clerk

Meeting: **Authority Board**

**May 25, 2022**

Subject: **Attendance**

**1:30 – 4:00 PM**

**Current Voting Authority Board Participants:**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate/Delegate</i>
Colusa County	<input checked="" type="checkbox"/> Gary Evans	<input type="checkbox"/> Mike Azevedo
Colusa County Water District	<input type="checkbox"/> Joe Marsh	<input type="checkbox"/> Doug Griffen <input type="checkbox"/> Shelly Murphy
Glenn County	<input checked="" type="checkbox"/> Ken Hahn	<input type="checkbox"/> Thomas Arnold
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/> Logan Dennis	<input type="checkbox"/> John Amaro
Reclamation District 108	<input type="checkbox"/> Fritz Durst	<input type="checkbox"/> Sean Doherty
City of Roseville / Placer County Water Agency	<input type="checkbox"/> Gray Allen	<input checked="" type="checkbox"/> Joshua Alpine
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/> Halbert Charter
City of Sacramento / Sacramento County Water Agency	<input checked="" type="checkbox"/> Jeff Harris	<input type="checkbox"/> Brett Ewart <input type="checkbox"/> Anne Sanger <input type="checkbox"/> Bill Busath
Westside Water District	<input checked="" type="checkbox"/> Doug Parker	<input type="checkbox"/> Zach Dennis

**Associate Members (2 non-voting):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate</i>
TC4	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter
Western Canal Water District	<input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson

**Non-Voting Committee Participants (2):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative/Other</i>	<input type="checkbox"/> <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> Itzia Rivera	<input type="checkbox"/> Alex Vdovichenko
	<input checked="" type="checkbox"/> Jagruti Maroney	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input type="checkbox"/> Don Bader	<input type="checkbox"/> Chris Duke
	<input checked="" type="checkbox"/> Vanessa King	<input type="checkbox"/> Derya Sumer	<input type="checkbox"/> Jessica Boyt
	<input checked="" type="checkbox"/> Natalie Taylor	<input type="checkbox"/> Kevin Jacobs	<input type="checkbox"/> Shana Kaplan

**Authority, Non-Signatory (6):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate</i>	<i>Alternate</i>
PCWA	<input checked="" type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker	<input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Bruce Houdesheldt	<input checked="" type="checkbox"/> Joshua Alpine	<input type="checkbox"/> Jason Marks
	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Trevor Joseph	

# Authority Board Meeting

May 25, 2022

Participant	<input type="checkbox"/> Representative	<input type="checkbox"/> Alternate	Alternate
Sacramento County WA	<input checked="" type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson	<input type="checkbox"/> Mike Grinstead

## Staff:

<input type="checkbox"/> Name	Representing
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input type="checkbox"/> Robinette, JP	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

<input type="checkbox"/> Name	Representing
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Yarbrough, Sandra	Sites Project Authority

## Consultants:

<input type="checkbox"/> Name	Representing
<input type="checkbox"/> Alexander, Jeriann	Fugro
<input type="checkbox"/> Boling, Robert	HDR
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Brown, Doug	Stradling
<input type="checkbox"/> Brown, Scott	LWA
<input type="checkbox"/> Bruner, Marc	Perkins Coie
<input type="checkbox"/> Forrest, Mike	AECOM
<input checked="" type="checkbox"/> Floyd, Kim	Floyd
<input type="checkbox"/> Harris, Cheyanne	Brown & Caldwell
<input type="checkbox"/> Herrin, Jeff	AECOM
<input checked="" type="checkbox"/> Heydinger, Erin	HDR
<input type="checkbox"/> Katz, Sara	Katz & Associates
<input checked="" type="checkbox"/> Kivett, Marcia	Brown & Caldwell
<input checked="" type="checkbox"/> Alan Doud	Young Wooldridge

<input type="checkbox"/> Name	Representing
<input type="checkbox"/> Leaf, Robert	Ch2m
<input checked="" type="checkbox"/> Luu, Henry	HDR
<input checked="" type="checkbox"/> McDonald C	CMD West
<input type="checkbox"/> Micko, Steve	Ch2m
<input type="checkbox"/> Maltby, Marcus	Brown & Caldwell
<input checked="" type="checkbox"/> Montague, Doug	Montague DeRose Assoc.
<input type="checkbox"/> Katz, Sarah	Katz & Associates
<input type="checkbox"/> Rude, Peter	Ch2m
<input checked="" type="checkbox"/> Spranza, John	HDR
<input checked="" type="checkbox"/> Traynham, Hailey	Brown & Caldwell
<input type="checkbox"/> Van Camp, Marc	MBK
<input type="checkbox"/> Warner Herson, Laurie	Phenix
<input checked="" type="checkbox"/> Westcot, Cathy	HDR

## Other Attendees: (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)
Juleah Cordi	Assemblyman Michael Gallagher's Office	<input type="checkbox"/>
Laura Nicholson	Senator Jim Nielsen's Office	<input type="checkbox"/>
Laura Page	Congressman Doug LaMalfa's Office	<input checked="" type="checkbox"/>
Dan Ruiz	Westside	<input type="checkbox"/>



# Authority Board Meeting

May 25, 2022

Other Attendees: (Check box to have email address added to the distribution list)

Name	Representing	Contact (Phone & E-mail)
Bill Vanderwaal	Dunnigan and RD108	<input type="checkbox"/>
Luke Thompson	HDR	<input type="checkbox"/>
Charlene Vaughn	KCoie	<input type="checkbox"/>
Marc Wheeler	GCID	<input type="checkbox"/>
Caitlin Nielsen	HDR	<input type="checkbox"/>
Brad Kuhn	Nossaman	<input type="checkbox"/>
Sam Dorsey		<input type="checkbox"/>
Laynee Haywood	HDR	
Morgan Dennis	HDR	
Christy Scofield	Arbuckle Resident	