

SITES PROJECT AUTHORITY
P.O. Box 517
122 OLD HIGHWAY 99 WEST
MAXWELL, CALIFORNIA 95955
www.SitesProject.org

JERRY BROWN, EXECUTIVE DIRECTOR
925.260.7417

YOLANDA TIRADO, CLERK
530.438.2309
Boardclerk@SitesProject.org

Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR
GARY EVANS, COLUSA COUNTY SUPERVISOR
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT
BRUCE HOUESHELDT, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE
DOUG PARKER, WESTSIDE WATER DISTRICT
JOE MARSH, COLUSA COUNTY WATER DISTRICT
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY
DON BADER, BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

Associate Members (NON-VOTING)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT
JAMIE TRAYNHAM, TC 4 DISTRICTS

August 26, 2020 1:30 p.m. Sites Project Authority Minutes

CALL TO ORDER & ROLL CALL:

Chairman Durst called the meeting of the Sites Project Authority Board of Directors to order at the hour of 1:30 p.m., followed by the Pledge of Allegiance.

INTRODUCTIONS:

Chairman Durst asked those present to introduce themselves. **(Attachment A)**

AGENDA APPROVAL:

Chairman Durst made time to consider approval of the August 26, 2020 Sites Project Authority Agenda.

Director Evans expressed concern regarding Consent Agenda Item 1.4, approval of issuing two checks to initiate applications with Pacific Gas & Electric and Western Area Power Administration and requested this be considered as a separate item.

Chairman Durst so directed and stated Consent Agenda Item 1.4 would be consider after Agenda Item 2.1 the revised work plan.

Action: It was moved by Director Evans, seconded by Director Houdesheldt to approve the August 26, 2020 Sites Project Authority Agenda, as amended. Motion carried: All Directors present voted yes.

PERIOD FOR PUBLIC COMMENT:

Chairman Durst called for public comment. Hearing none, he closed the period of public comment.

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1. **CONSENT AGENDA:** It was moved by Director Houdesheldt, seconded by Director McDaniel to approve Consent Agenda Item Numbers 1.1 through 1.3 as follows:

- 1.1 Approve the July 22, 2020 Authority Board Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer's Report as presented in Attachment 1.2A.
- 1.3 Approve the Payment of Claims as presented in Attachment 1.3A, with supporting details provided in Attachment 1.3B.

Motion carried: All Directors present voted yes.

2. **ACTION ITEMS:**

- 2.1 Consider approval the revised work plan (budget) with a period of performance of September 1, 2020 to December 31, 2021 (Amendment 2) and updated Exhibit B to the Second Amendment to 2019 Reservoir Project Agreement. **(Attachments A, B, & C)**

Mr. Robinette provided an update of the revised work plan (budget) and spoke to the following:

- Changes since April approval.
- Cash Call Invoice schedule.
- Strategic Plan Goals.
- Work Plan Milestones.
- Task Order Development.
- Cost Allocation by Subject (Reservoir Committee Funded)
- Deliverables/Management View.
- Increased Revenue and Expenses.
- Next Steps:
 - Task orders with all support consultants, September and October 2020.
 - Scope and budget for local cost share commitment and plan of finance.
 - Determine second cash call final amount in February 2021 based on: Progress on work plan goals and Target ending balance-bridging funds finance/next cash call.

Lengthy discussion followed.

Action: It was moved by Director Sutton, seconded by Director Dennis to approve the revised work plan (budget) with a period of performance of September 1, 2020 through December 31, 2021 (Amendment 2) and updated Exhibit B to the Second Amendment to 2019 Reservoir Project Agreement.

Motion carried: All Directors present voted yes.

Consent Agenda Item Number 1.4:

Chairman Durst made time to consider approval of Consent Agenda Item Number 1.4 as follows:

Consider approval of issuing two checks totaling \$110,000 to initiate applications with Pacific Gas & Electric (PG&E) and Western Area Power Administration (WAPA) to begin engineering consultation for progressing feasibility study of project electrical facilities.

Brief discussion followed regarding Director Evans' concern.

It was moved by Director Sutton, seconded by Director Evans to authorize the Executive Director to issue two checks totaling \$110,000 to initiate applications with Pacific Gas & Electric (PG&E) and Western Area Power Administration (WAPA) to begin engineering consultation for progressing feasibility study of project electrical facilities. Motion carried: All Directors present voted yes.

Chairman Durst suggested Action Items 2.1.1 through 2.1.9 be considered in one motion. No objections were made.

Action: It was moved by Director Evans, seconded by Director Dennis to approve Action Items 2.1.1 through 2.1.9 as follows:

- 2.1.1 Approve HDR Engineers, Inc.'s (Project Integration) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$4,342,136 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.2 Approve Brown and Caldwell's (B&C) (Project Controls) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$2,505,736 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign and authorize the Executive Director to sign.
- 2.1.3 Approve Katz and Associates' (Katz) (Communications) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$400,000 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.4 Approve CH2M Hill engineers, Inc.'s (CH2M) (Operations) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$2,094,564 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.5 Approve ICF Jones and Stokes, Inc.'s. (ICF) (Environmental Planning) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract

- authority of \$3,010,759 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.6 Approve ICF Jones and Stokes, Inc's (ICF) (Permitting and Agreements) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$4,400,995 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.7 Approve CH2M Hill Engineers, Inc.'s (CH2M) (Engineering-Conveyance) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$3,356,849 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.8 Approve AECOM (Engineering - Reservoir) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$1,765,758 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.
- 2.1.9 Approve Fugro USA Land, Inc.'s (Fugro) (Geologic/Geotechnical Services) Amendment 2 Task Order No. 3.0 scope of work with a not to exceed contract authority of \$2,079,804 for the period of September 1, 2020 through December 31, 2021 and authorize the Executive Director to sign.

Motion carried: All Directors present voted yes.

- 2.2 Consider approval of updated Funding Credit and Reimbursement Policy. **(Attachment A)**

Ms. Traynham provided a brief overview of the updated Funding Credit and Reimbursement Policy. Discussion followed regarding timeline for possible reimbursement to participants who had left the project and paying off/eliminating the reimbursement liability.

Action: It was moved by Director Evans, seconded by Director Sutton to approve the updated Funding Credit and Reimbursement Policy.

Motion carried: All Directors present voted yes, with the exception, of Director McDaniel who voted in opposition.

3. DISCUSSION AND INFORMATION ITEMS:

- 3.1 Review and comment on the approach being taken to address comments from conservation organizations on the 2017 Draft Environmental Impact Report (EIR)/Environmental Impact Statement (EIS) in the development of the Revised EIR/Supplemental EIS. **(Attachment A)**

Ms. Forsythe provided an overview of the approach being taken to address comments from conservation organizations on the 2017 Draft EIR/EIS in development of the Revised EIR/Supplemental EIS and spoke to the following:

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- Receipt of 11 comment letters by the Authority and Reclamation from conservation organizations on the 2017 Draft EIR/EIS.
 - Authority proactively addressing the concerns raised in these comment letters in the development of the Revised EIR/Supplemental EIS.
 - Staff reaching out to commenters in October to discuss their concerns and how to address them.
 - Current Efforts by Staff.
 - Comments/Issues Raised
 - Project description and range of alternatives.
 - Modeling approach, modeling baseline and modeling analysis.
 - Operational impacts to fisheries.
 - Impacts to Trinity River resources.
 - Indian Trust Assets and impacts to Tribal Cultural Resources.
 - Impacts to terrestrial species.
 - Water quality.
 - Water rights.
 - Geotechnical and geological data and seismicity.
 - Cumulative impacts.
 - Addressed through:
 - Revisions to the project description to incorporate changes as a result of Value Planning.
 - Clarify baseline/existing conditions.
 - Clarify study areas for resource sections.
 - Update through with new information and analyses (i.e., water and air quality, Tribal cultural resources, terrestrial).
 - Update hydrologic modeling and fisheries analyses based on new information.
 - Clearly identify and support there will be no negative impacts to the Trinity River and its resources.
 - Closely look at impacts of the revised project along with mitigation measures to ensure they are specific, robust, supported by evidence and address the driving factors.
 - Improve organization, layout and make reader friendly.
 - Next Steps:
 - Continue development of the Revised EIR/Supplemental EIS.
 - Begin reaching out to commenters in October to discuss their comments and how comments will be addressed in the development of the Revised EIR/Supplemental EIS.

Discussion followed with no action taken.

3.2 Review and comment on Permitting and Agreement List. **(Attachment A)**

Mr. Brown provided an overview of the Permitting and Agreement List stating the list identifies permit/agreement, purpose/key components anticipated to be addressed in the permit/agreement, negotiation timeframe, lead negotiator, negotiation teams and the work groups involved.

Discussion followed with no action taken.

- 3.3 Receive status update on preliminary participation levels, outreach efforts related to maintaining project subscription in Second Amendment to 2019 Reservoir Project Agreement (Amendment 2) and the process of rebalancing participation. **(Attachment A)**

Mr. Robinette provided an update on the preliminary participation levels, outreach efforts and the process of rebalancing participation and spoke to the following:

- Updated Participation as of August 21, 2020.
- Reduced Participation Work Plan Impact.
- Potential reduction in participation of 20,000 AF reduces revenue by \$2m.
- Second cash call likely close to full \$40/AF.
- Contributed Credit Correction:
 - August 2019 correction to \$8.50AF for all participants approved.
 - Treasurer recommendation: participants who did not reduce at end of Phase 1 (no contributed credit balance) will be invoiced.

Brief discussion followed with no action taken.

- 3.4 Review and Comment on Engineering Feasibility Approach for Improved Cost Certainty.

Mr. Luu provided a review on the Engineering Feasibility Approach for Improved Cost Certainty and briefly spoke to the following:

- Geologic and Geotechnical Data.
- Colusa Basin Drain (CBD) Feasibility.
- Regulatory Required Emergency Drawdown and Release Impact.
- Power Transmission and Delivery.
- Salt Laden Spring Water in Reservoir Area.
- Agency Coordination and Reviews.

Brief discussion followed with no action taken.

- 3.5 Receive report by Legal Counsel reviewing provisions of the Ralph M. Brown Act related to closed sessions. **(Attachment A)**

Mr. Kuney provided a report to the Board Members of provisions of the Ralph M. Brown Act related to closed sessions and spoke to appropriate items that could be heard in closed session, rules of reporting out in open session, who can attend the closed session and confidentially. Brief discussion followed with no action taken.

4. **Reports:**

4.1 Member's Reports:

4.1.1 Chairpersons' Report:

This time is set aside to allow the Chair/Co-Chair an opportunity to disclose/discuss items related to the Sites Project.

Chairman Durst spoke to the following:

- August 13, 2020 Strategic Planning Session Workshop and thanked all who participated.
- Reminded the Board Members of the performance evaluation for the Executive Director scheduled in October 2020.
- Misinformation being circulated regarding the Sites Project.

4.1.2 Committee Chairpersons' Report:

This time is set aside to allow the Committee Chairpersons' an opportunity to disclose/discuss items related to the Sites Project.

Budget and Finance

None.

Legislative and Outreach

Director Sutton provided a brief update regarding Legislative and Outreach matters.

Land Management

None.

Coordination

Chairman Durst provided a brief update regarding the selection of a Water Rights Attorney.

4.1.3 Participant Reports:

This time is set aside to allow Directors or their Alternates an opportunity to disclose/discuss items related to the Sites Project.

None.

4.2 Executive Director's Report:

- Sites Project's monthly status report (**Attachment A**).
- Congressman Garamendi's proposed Bill – WIFIA.

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- Animation/Video which describes the Sites Operations.
 - Federal Feasibility Report.
 - Joint Reservoir Committee & Board Authority meeting scheduled for September 17, 2020.

5. FUTURE MEETINGS AND SCHEDULES:

5.1 Suggested Future Agenda Items.

None.

5.2 **UPCOMING MEETINGS:**

JOINT AUTHORITY BOARD & RESERVOIR COMMITTEE

THURSDAY, SEPTEMBER 17, 2020 1:00 PM

(Virtual Information will be provided prior to the meeting.)

Chairman Durst adjourned the meeting at 3:44 p.m.

Fritz Durst, Chairman

Yolanda Tirado, Board Clerk

Current Voting Authority Board Participants:

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Colusa County	<input checked="" type="checkbox"/> Gary Evans	<input checked="" type="checkbox"/> Mike Azevedo	
Colusa County Water District	<input type="checkbox"/> Joe Marsh	<input type="checkbox"/> Doug Griffen	
Glenn County	<input checked="" type="checkbox"/> Leigh McDaniel	<input checked="" type="checkbox"/> John Viegas	
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/> Logan Dennis	<input checked="" type="checkbox"/> Don Bransford	
Reclamation District 108	<input checked="" type="checkbox"/> Fritz Durst	<input type="checkbox"/> Sean Doherty	
City of Roseville / Placer County Water Agency	<input checked="" type="checkbox"/> Bruce Houdesheldt	<input type="checkbox"/> Joshua Alpine	
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/> Halbert Charter	
City of Sacramento / Sacramento County Water Agency	<input type="checkbox"/> Jeff Harris	<input checked="" type="checkbox"/> Brett Ewart <input type="checkbox"/> Ann Sanger	
Westside Water District	<input type="checkbox"/> Doug Parker	<input type="checkbox"/> Dan Ruiz	

Associate Members (2 non-voting):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
TC-4	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter <input type="checkbox"/> Jason Holley	
Western Canal Water District	<input type="checkbox"/> Dwayne Chisam <input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> <input type="checkbox"/>	

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke <input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> David Sandino <input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh <input checked="" type="checkbox"/> Ryan Davis <input checked="" type="checkbox"/> Natalie Wolder	<input type="checkbox"/> Don Bader <input type="checkbox"/> Derya Sumer <input type="checkbox"/> David Van Rijn	<input type="checkbox"/> Chris Duke <input type="checkbox"/> Mike Mosley <input type="checkbox"/> Shana Kaplan

Authority, Non-Signatory (6):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
PCWA	<input checked="" type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker Darin Reintjes

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Trevor Joseph <input type="checkbox"/> Jason Marks
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson <input type="checkbox"/> William Busath

Staff:

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Kivett, Marcia	Sites Project Authority

Consultants:

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Lui, Grace/Jerrian Alexander	Fugro
<input checked="" type="checkbox"/> Boling, Robert	HDR
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Floyd, Kim	Floyd
<input checked="" type="checkbox"/> Herrin, Jeff	AECOM
<input type="checkbox"/> Heydinger, Erin	HDR
<input checked="" type="checkbox"/> Katz, Sara	Katz & Associates
<input checked="" type="checkbox"/> Kuney, Scott	Young Wooldridge

✓ <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Luu, Henry	HDR
<input checked="" type="checkbox"/> McDonald, Conner	CMD West
<input checked="" type="checkbox"/> Robinette, JP	Brown & Caldwell
<input checked="" type="checkbox"/> Spranza, John	HDR
<input checked="" type="checkbox"/> Tull, Rob	Ch2m
<input type="checkbox"/> Warner Herson, Laurie	Phenix
<input checked="" type="checkbox"/> Westcot, Cathy	HDR

Other Attendees: *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone & E-mail)</i>
Laura Nicolson	Office of Senator Jim Nielsen	
Michael Grinstead	Sacramento County	
Dave Underwood	Sacramento County	
Juleah Cordi	Office of Assemblyman Gallagher	
Charlene Vaughn	K-Coe Isom	
Scott Brown	Larson Wurzel	
Thad Bettner	GCID	
Scott De Moss	Glenn County	

Other Attendees: *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone & E-mail)</i>
Bill Vanderwaal	Dunnigan	
David Guy	NCWA	
Nik Sokol	CEG engineering	
Peter Rude	CH2M	
Serge Stanich	Westervelt	