

# SITES PROJECT AUTHORITY

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# Board of Directors

Fritz DURST, RECLAMATION DISTRICT 108, CHAIR  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
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JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
KERRY SCHMITZ, /SACRAMENTO COUNTY WATER AGENCY/CITY OF SACRAMENTO  
DON BADER, U.S BUREAU OF RECLAMATION (COST-SHARE PARTNER, NON-VOTING)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (EX-OFFICIO, NON-VOTING)

## Associate Members (NON-VOTING)

MARY WELLS, MAXWELL IRRIGATION DISTRICT  
TED TRIMBLE, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

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## March 25, 2019 9:00 a.m. Sites Project Authority Minutes

The Sites Project Authority Board of Directors met in Regular Session on March 25, 2019 at the hour of 9:00 a.m. **Directors Present:** Fritz Durst, Gray Allen, Don Bransford, Jeff Sutton, Doug Parker, Joe Marsh, Kerry Schmitz, Sacramento County Water Agency/City of Sacramento, Rob Cooke and Natalie Wolder. **Directors Absent:** Leigh McDaniel, and Gary J. Evans. **Alternate Directors Present:** Shelly Murphy and Michael J. Azevedo. (Other Alternate Directors that may be listed as present below, did not participate in the decision-making process). **Associate Members Absent:** Mary Wells, Greg Johnson and Tom Charter.

Staff Present: Jim Watson, General Manager.  
Scott Kuney, General Counsel.  
Jamie Traynham, Treasurer & TC-4 Districts Alternate.  
Rob Thomson, Joe Trapasso, Sites Project Authority.  
Yolanda Tirado, Clerk.

Others Present: Grace Lui, Jeriann Alexander, Farid Motamed, Fugro.  
Juleah Cordi, Assemblyman Gallagher's Office.  
Kim Floyd, KF Communications.  
Jeff Kivett, Brown and Caldwell.  
Debi Lewis, Stantec.  
Robert Boling, John Buttz, HDR.  
Robert Tull, CH2M.  
Bill Vanderwaal, RD108/DWD.  
Laura Nicholson, Senator Nielsen's Office.  
Ed Horton, PCWA.  
Charlene Vaughn, K-COE Isom.  
Nadine Bailey, Family Water Alliance.

Pledge of Allegiance.

### **INTRODUCTIONS:**

Chair Durst asked those present to introduce themselves.

**AGENDA APPROVAL:**

It was moved by Director Bransford, seconded by Director Sutton to approve the March 25, 2019 Project Authority Agenda. Motion carried: All Directors present voted yes.

**MINUTES APPROVAL:**

It was moved by Director Parker, seconded by Director Schmitz to approve the February 25, 2019 Sites Project Authority Minutes. Motion carried: All Directors present voted yes.

**PERIOD OF PUBLIC COMMENT:**

Chair Durst called for public comment. Hearing none, he closed the period of public comment.

**ANNOUNCEMENT OF CLOSED SESSION:**

Chair Durst announced the following Closed Session matter would be heard after the Regular Session:

Conference with Legal Counsel Regarding Anticipated Litigation; One item.  
(Government Code Section 54956.9(b)).

1. **BOARD MEMBER REPORTS: (No action will be taken)**

This time is set aside to give the Directors an opportunity to disclose/ discuss any meetings with external stakeholders to advance the Project.

None.

2. **CHAIRPERSON'S REPORT:**

Chair Durst provided a brief update as to the need for a 3-month extension to the General Manager's contract. He stated he had not had time to explore the JPA becoming an employer and Ms. Traynham and Director Sutton agreed to pursue the JPA becoming an employer with the assistance of Counsel Kuney. He further stated a letter was received from the Karut Tribe regarding the EIR/EIS and briefly spoke to same, with no action taken.

2.1 Consider approval of a 3-month extension to the General Manager's contract from April 1, 2019 – June 30, 2019. (**Attachment 2-1A**)

**Action:** It was moved by Director Sutton, seconded by Director Allen to approve a 3-month extension to the General Manager's contract from April 1, 2019 – June 30, 2019, with all other terms and conditions to remain in full force and effect. Motion carried: All those Director present voted yes.

3. **CONSENT AGENDA:**

**No Consent Items**

**END OF CONSENT AGENDA**4. **MANAGER'S REPORT:**4.1 Discussion and possible direction to staff regarding the General Manager's Monthly Status Report. (**Attachment 4-1A**)

Mr. Watson provided an overview of project activities performed in the month of February 2019, which included, finalizing participation for Phase 2 (2019) Agreements, issuing notices to proceed on four contracts approved the prior month, working on Task Orders for these four firms, working on four additional contracts to be consider later in the Agenda, continued coordination with the Bureau of Reclamation,

continued outreach, working to assemble a panel to select an Environmental Planning/Permitting Manager, informs Members that Form 700s are due April 1, 2019 and have posted on the Authority's website for two summer interns. Discussion followed with no action taken.

- 4.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

Mr. Watson provided an overview of the Water Commissioner's meeting on March 20, 2019 and noted the Commission adopted a Resolution regarding availability of additional Proposition 1 funds should they become available. He spoke to a letter received by the Commission from the Karut Tribe regarding re-circulation of the EIR/EIS and their concern regarding effects on the Trinity River. Discussion followed with no action taken.

- 4.3 Discussion and possible direction to staff on ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding.

Mr. Watson provided an overview of ongoing U.S. Bureau of Reclamation activities and anticipated WIIN Act Funding. Discussion followed regarding a project participation agreement with Reclamation, final Feasibility Report and proposed funding (federal FY2018) for Sites which could be used to advance Geotech activities with no action taken.

- 4.4 Discussion and possible direction to staff regarding the status of Phase 2 (2019) participation and Reservoir Project Agreement. (**Attachment 4-4A**)

Mr. Watson provided a brief update regarding the status of Phase 2 (2019) participation and Reservoir Project Agreement. Discussion followed regarding closeout of Class 2 water, invoices to participants and credit/partial refunds to Agencies not continuing on into Phase 2 with no action taken.

5. 2019 FINANCE & BUDGET AD HOC COMMITTEE:

9:44 a.m. Vice-chair Allen vacates seat and leaves chambers.

- 5.1 Accept the Treasurer's Report. (**Attachment 5-1A**)

**Action:** It was moved by Director Sutton, seconded by Director Bransford to accept the Treasurer's Report, as presented. Motion carried: All those Directors present voted yes.

9:48 a.m. Vice-chair Allen is now present and seated.

- 5.2 Consider approval of the Payment of Claims. (**Attachment 5-2A, B, & C**)

**Action:** It was moved by Director Bransford, seconded by Director Sutton to approve the Payment of Claims, as presented. Motion carried: All those Directors present voted yes.

6. 2019 RESERVOIR COMMITTEE:

- 6.1 Report on the March 22, 2019 Phase 1 & Phase 2 (2019) Reservoir Committee meetings. (**Attachment 6-1A**)

Mr. Watson provided an overview of the March 22, 2019 Phase 1 & Phase 2 (2019) Reservoir Committees meetings and matters approved and/or discussed. Brief discussion followed with no action taken.

Chair Durst makes time to consider the approval of Task Orders and new contracts. Brief discuss was held as to approving the Task Orders and the new contracts in one motion versus doing each item separately.

**Action:** It was moved by Director Bransford, seconded by Director Sutton to approve Task Orders for items 6.2 through 6.5 as follows:

- 6.2 Issuance of Task Order 2 to HDR Engineering, Inc for Service Area A – Integration for services through December 31, 2019 and authorized the General Manager to sign. **(Attachment 6-2A)**
- 6.3 Issuance of Task Order 2 to Brown & Caldwell for Service Area B – Project Controls for services through December 31, 2019 and authorized the General Manager to sign. **(Attachment 6-3A)**
- 6.4 Issuance of Task Order 2 to Katz & Associates for Service Area C – Communications for services through December 31, 2019 and authorized the General Manager to sign. **(Attachment 6-4A)**
- 6.5 Issuance of Task Order 2 to Bender Rosenthal, Inc. for Service Area G – Real Estate for services through December 31, 2019 and authorized the General Manager to sign. **(Attachment 6-5A)**

Motion carried: All those Directors present voted yes.

**Action:** It was moved by Director Bransford, seconded by Director Schmitz to approve contract items 6.6 through 6.9 as follows:

- 6.6 A consulting agreement with ICF Jones and Stokes, Inc. (ICF) for Service Area E – Environmental Planning & Analysis and approved an initial task order for services through December 31, 2019 and authorized the General Manager to sign. **(Attachments 6-6A&B)**
- 6.7 A consulting agreement with ICF Jones and Stokes, Inc. (ICF) for Service Area F – Permitting & Agreements and approved an initial task order for services through December 31, 2019 and authorize the General Manager to sign. **(Attachments 6-7A&B)**
- 6.8 A consulting agreement with CH2M Hill Engineers, Inc. (CH2M) for Service Area D – Operations Simulations Modeling and approved an initial task order for services through December 31, 2019 and authorized the General Manager to sign. **(Attachments 6-8A&B)**
- 6.9 A consulting agreement with Fugro USA Land, Inc. (Fugro) for Service Area I – Geology & Geotechnical Engineering and approved an initial task order for services through December 31, 2019 and authorized the General Manager to sign. **(Attachments 4-9A&B)**

Motion carried: All those Directors present voted yes.

7. 2019 POLICY & GOVERNANCE AD HOC COMMITTEE:

- 7.1 Consider Approval of the Sites Project Authority CEQA guidelines.  
(**Attachment 7-1A**)

**Action:** It was moved by Director Allen, seconded by Director Parker to approve the Sites Project Authority CEQA guidelines as presented. Motion carried: All those Directors present voted yes.

- 7.2 Discussion and possible direction to staff regarding the withdrawal of Pacific Resources from the Sites Reservoir Committee for Phase 2 (2019).  
(**Attachment 7-2A**)

Mr. Watson provided an update on the request by Pacific Resources to withdraw from the Sites Reservoir Committee for Phase 2 (2019). Brief discussion followed with no action taken.

8. 2019 LEGISLATIVE & OUTREACH AD HOC COMMITTEE:

Director Sutton provided an overview of the Washington DC trip and noted there is a lot of support for the project. Discussion followed with no action taken.

- 8.1 Consider approval of a delegation to the Ad Hoc Legislative & Outreach Committee to approve the release of a Statement of Qualifications (SOQ) for Federal Advocacy services.

**Action:** It was moved by Director Sutton, seconded by Director Bransford to approve the release of a Statement of Qualifications (SOQ) for Federal Advocacy services. Motion carried: All those Directors present voted yes.

9. 2019 LAND MANAGMENT AD HOC COMMITTEE:

Discussion regarding the Ad Hoc Committee's activities to develop the Sites Project Authority's Real Estate and Land Management program.

Director Azevedo stated he and Director Evans met with Wiseman Group staff and drafted conditions for acquisition and management for property and temporary rights of entry. He stated the draft polices would be presented to the Reservoir Committee the week of April 8, 2019. Brief discussion followed with no action taken.

Chairman Durst declared a recess at 10:33 a.m., and convened into Closed Session at 10:40 a.m., to consider the following matter:

10. CLOSED SESSION

Conference with Legal Counsel Regarding Anticipated Litigation; One item. (Government Code Section 54956.9(b)).

Chairman Durst adjourned Closed Session at 11:14 a.m. and reconvened into Regular Session.

11. REPORT FROM CLOSED SESSION:

Counsel Kuney states as to Conference with Legal Counsel Regarding Anticipated Litigation; One item. (Government Code Section 54956.9(b)), no formal action was taken other than there will be a duly noticed Closed Session for the Reservoir Committee.

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Chairman Durst adjourned the meeting at 11:15 a.m. to reconvene on April 22, 2019 at the hour of 9:00 a.m.

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Fritz Durst, Chairman

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Yolanda Tirado, Clerk