

SITES PROJECT JOINT POWERS AUTHORITY

NOTICE OF SPECIAL MEETING AND AGENDA

All Agenda Items are for Discussion and Possible Action by the Board of Directors

Notice is hereby given that a Special Meeting of the Sites Joint Powers Authority will be held on August 24, 2015, at 1:30 p.m. at the Westside Water District, 5005 Highway 20, Williams, California 95987.

1:30 p.m. **Call to Order and Approval of Agenda**

The Board may take action to add item(s) to the agenda in accordance with Government Code Section 54954 2(b)

1. Public Participation

Time set-aside for members of the public that wish to address the Authority regarding matters within the jurisdiction of the Authority. Individuals are requested to limit comments to a maximum of five minutes.

2. Sites Project Authority Agreement-Proposed Amendment #2

- a. Consider approving proposed Amendment #2 to the Sites Project Authority Agreement. **Further** direct Member Agency Delegates/Alternates to submit the proposed Amendment #2 to their Member Agency Board for consideration and approval of same, on or before the September 21, 2015 Sites JPA scheduled meeting. (**See Attachments A:** Justification for Amendment #2 & **Attachment B:** proposed changes in a redline-strikethrough format).

3. Work Plan & Budget

Presentation of proposed process to manage the Sites Reservoir Project costs from current Phase 1 through completion and project closeout (Phase 5). (**See Attachment-Item No. 3. On Agenda**)

The proposed process includes the development and maintenance of the following:

- a. A long-range financial projection of total project costs that includes (1) an estimate of the financing costs and recommended levels of contingency and (2) an estimated annualize cost/acre-ft. needed to repay the incurred debt.
- b. For each project phase, a summary level work plan and target budget summarized by each fiscal year. (Projected variances identified at this level will be incorporated into item a)
- c. A work plan and budget for the current fiscal year that will be used to manage planned vs. actual costs. (Projected variances identified at this level will be incorporated into item b)

4. **Phase 1 Funding & Participation**

Funding: Direct staff to request their Member Agencies to be prepared to provide their pro-rata cost share to support Phase 1 Work Plan and Budget, assuming Phase 1 Work Plan and Budget is approved by the Sites JPA Board at their September 21, 2015 scheduled meeting.

5. **Grants**

- a. **Participation:** Proposition 1 contains specific limitations regarding membership to a joint powers authority that is created to implement a storage project identified in the CALFED ROD, which includes the Sites Reservoir Project. Provide direction regarding the value of obtaining a legal opinion to properly interpret limitations to assist in efforts to seek investors in the water supply benefits that will be created by this project. **(See Attachment C)**
- b. Consider authorizing Mr. Watson, General Manager to proceed with preparing a grant application for either of the following:
 1. California Department of Fish and Wildlife
Proposition 1: Watershed Restoration & Delta Water Quality and Ecosystem Restoration Grant Programs. (Proposal Deadline: September 16, 2015) **(Attachment F)**
 2. State of California Wildlife Conservation Board
Proposition 1: California Stream Flow Enhancement Program. (Proposal Deadline: September 30, 2015) **(Attachment G)**

6. **Schedule**

Consider setting Special Board meeting(s) to be held the week of September 8, 2015 through September 11, 2015.

7. **Contracts**

- a. Consider authorizing Mr. Watson, General Manager to enter into consultant contracts on a sole source basis. **(See Attachment D).**
- b. Discussion/direction regarding the need for any Member Agency review of proposed commercial terms associated with proposed consultant contracts that may need to be executed in advance of the next scheduled Board meeting of the Sites JPA. **(Refer to Agenda item #6).**

8. Branding/Identity

Discussion/direction regarding the following items:

- a. The development of values to be based on the mission statement contained in the Sites Project Authority Agreement (**See Attachment E**)
and
- b. Development of a project logo.

9. Adjourn

Any documents related to agenda items that are made available to the board before the meeting shall be available for review by the public at 547 Market Street, Ste. 102, Colusa, CA 95932

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Ann Nordyke at the County of Colusa at 530-458-0509. Notification at least 48 hours prior to the meeting will enable the Sites Project Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.101-35.164 ADA Title II.)