

Subject: **Reservoir Committee Meeting**

9:30AM – 11:30AM

Location: Sites Project Office
122 Old Highway 99 West Maxwell, CA 95955

Call in: 1-800-201-7439
Code: 644237

Chair: Thad Bettner (Glenn-Colusa Irrigation District)
Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)
Treasurer: Jamie Traynham (Davis Water District)

MINUTES

ROLL CALL:

Roll was called (see Attachment A), which resulted in 14 eligible representatives. This equated to 59.4% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 10:10 a.m., two additional members joined, bringing the participation percentage to 69.3%.

ATTENDANCE:

See Attachment B

CALL TO ORDER:

Vice-Chairman Headrick called the meeting to order at 9:30 a.m., followed by the Pledge of Allegiance.

AGENDA APPROVAL:

It was motioned by Traynham and seconded by Kunde to approve the September 21, 2018 Agenda. Motion carried unanimously.

INTRODUCTIONS:

The Sites Reservoir Committee members, staff and member of the public introduced themselves.

MINUTES APPROVAL:

It was moved by Vanderwaal and seconded by Cheng to approve the August 16, 2018 Sites Reservoir Committee Meeting Minutes as presented. Motion carried unanimously.

PERIOD OF PUBLIC COMMENT:

Vice-Chairman Headrick called for public comment. Hearing none, he closed the period of public comment.

Participation by phone is not counted in quorum or voting.

Status: Meeting Record
Purpose: Informational
Caveat 1: Subject to change
Caveat 2:

Version: A
Date: 2018 Sept 21
Ref/File #:
Page: 1 of 4

1. Chairpersons' Report:

Bettner & Headrick

- 1.1 Vice-Chairman Headrick announced that a Sites Authority and Reservoir Committee Workshop has been scheduled for 2:30 p.m., November 27, 2018 at ACWA, in San Diego, CA. He also reminded those present that staff and board members are available to meet with individual agencies regarding the participation agreements.

2. Manager's Report:

30 min

Watson

- 2.1 Discussion and possible direction to staff regarding the General Manager's monthly status report (**Attachment 2-1A**)

General Manager Watson provided an overview of the activities conducted during the month of August 2018 as follows:

The Authority formally extended the end of Phase 1 to February 28, 2019. He discussed both the Phase 2 Reservoir Project Agreement with one-on-one meetings being held with member agencies and approval of the Phase 1 Credit Reimbursement Policy.

Activities included continuing to refine the selection process and prepare the RFQ to enable consultants to submit their qualifications in nine different service areas and staffs' activities to finalize the Bank Credit Facility Request for Proposals, and conducting site tours for DOI/USBR staff, California Congressional delegation staff and the USDA Rural Development Administrator and staff.

- 2.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities.

General Manager Watson provided an overview of the Prop 1 WSIP application activities as related to applicants unable to meet criteria for funds and what happens to the funds originally awarded to applicants/projects, early funding agreement and continued work on Work Plan.if No action was taken.

- 2.3 Discussion and possible direction to staff on ongoing U.S. Bureau of Reclamation activities and WIIN Act Funding. (**Attachment 2-3A**)

General Manager Watson provided an overview of ongoing Reclamation activities and efforts to secure WIIN Act Funding. Brief discussion followed regarding the rebalancing process, cost estimates, and hydropower potential. No action was taken.

- 2.4 Discussion and possible direction to staff regarding status of the USDA Rural Development Community Facilities Loan application.

Mr. Spesert provided an update on the status of the USDA Rural Development Community Facilities Loan application and noted they should be receiving a conditional loan obligation next week or early October. Brief discussion followed with no action taken.

- 2.5 Report on the Sites Project Authority Board of Directors meeting held on September 17, 2018. (**Attachment 2-5A**)

General Manager Watson updated the Committee Members regarding actions approved and discussions held at the September 17, 2018 Sites Project Authority meeting as follows:

- Accepted the Treasurer’s Report
- Approved Payment of Claims
- Accepted/approved the request of the Orland Artois Water District to withdraw from the Sites Project Authority Board of Directors
- Approved revised Sites Project Authority Bylaws
- Presentation by representatives of FWA regarding the history of the region
- Update on the September 5, 2018 Landowner public meeting

2.6 Discussion and possible direction to staff regarding the California Water Service’s request to withdraw from the Sites Project Reservoir Committee. (**Attachment 2-6A**)

General Manager Watson updated the Committee Members regarding the California Water Service’s intent to withdraw from the Sites Project Reservoir Committee and their request for reimbursement of past payments. Discussion followed with no action taken.

2.7 Discussion and possible direction to staff regarding the Orland Artois Water Districts’ request to withdraw from the Sites Project Authority Board of Directors and from the Sites Project Reservoir Committee. (**Attachment 2-7A**)

General Manager Watson updated the Committee Members regarding the request by Orland Artois Water District to withdraw from the Sites Project Authority Board of Directors, effective November 20, 2018. Brief discussion followed with no action taken.

3. Ad Hoc Finance & Economics Work Group: Traynham

3.1 Review the Treasurer’s Report and consider approving the Reservoir Committee’s portion of the Payment of Claims. (**Attachments 3-1 A, B, and C**)

Director Traynham provided an overview and review of the Treasurer’s Report and Payment of Claims.

Action: It was moved by Vanderwaal and seconded by Ruiz to accept the Treasurer’s Report as presented. Motion was approved unanimously.

Action: It was moved by Kunde and seconded by Vanderwaal to approve the Payment of Claims as presented. Motion was approved unanimously.

3.2 Discussion and possible direction to staff on activities regarding the Phase 2 Project Agreement.

General Manager Watson provided an overview of activities regarding the Phase 2 Project Agreement and stated the goal is to have the final official document completed by November 1, 2018 which would allow the various agencies to take the document to their boards for consideration. Discussion followed with no action taken.

3.3 Discussion and possible direction to staff on activities regarding the Phase 2 interim Financing Plan.

General Manager Watson provided an update on the activities regarding the Phase 2 Interim Financing Plan. Discussion followed regarding new participation, levels of

participation, study costs, size of project, Phase 2 adopted budget, RFP process and schedules for Lenders and the Rebalancing process. No action was taken.

4. **Ad Hoc Document Review Work Group:** Bettner
No Report.

5. **Ad Hoc Reservoir Operations Work Group:** Kunde & Ruiz

5.1 Report the Ad Hoc Reservoir Operations Work Group’s ongoing activities.
Messrs. Kunde and Ruiz provided an update on the Ad Hoc Reservoir Operations Work Group’s ongoing activities. Discussion followed regarding the Operations Model and work to date, with no action taken.

6. **Ad Hoc Water Facilities Work Group:** Arita

6.1 Report on the Project Development Support Services RFQ.
Mr. Trapasso provided an overview of the Project Development Support Services RFQ and spoke to the procurement schedule and selection process. He also stated there are still vacancies on the interview panels that need to be filled. Discussion followed with no action taken.

7. **Ad Hoc Siting Work Group:** Azevedo
No Report.

8. **Recap & Adjourn** Bettner/Headrick

8.1 Agenda topics for next meeting?
Chairman Headrick stated neither he nor Chairman Bettner will be present at the October 18, 2018 Reservoir Committee Meeting, but, Director Traynham graciously agreed to conduct the meeting.

General Manager Watson stated Agenda topics for the next meeting would include the Financial Plan, RFQs for Consultants, and RFPs for Lender.

8.2 Upcoming Reservoir Committee meetings:
Sites Reservoir Committee Meeting
October 18, 2018 1:00 PM -4:30 PM
Tsakopoulos Library Galleria (East Meeting Room)
828 I Street, Sacramento, CA 95814

Meeting adjourned at 11:20 a.m.

Vice Chairperson
Doug Headrick

General Manager
Jim Watson

Attachment A to Meeting Minutes

Current Voting Committee Participants (24):

<input checked="" type="checkbox"/>	Pct	Participant		<input checked="" type="checkbox"/>	Pct	Participant
<input checked="" type="checkbox"/>	2.58	American Canyon, City (1)		<input type="checkbox"/>	6.27	Metropolitan WD
P	2.36	Antelope Valley-East Kern WA		<input checked="" type="checkbox"/>	5.34	Orland-Artois WD
<input type="checkbox"/>	2.17	Carter MWC		<input checked="" type="checkbox"/>	3.76	Pacific Resources MWC
<input checked="" type="checkbox"/>	5.80	Coachella Valley WD		<input checked="" type="checkbox"/>	5.34	Reclamation District 108
<input checked="" type="checkbox"/>	3.71	Colusa County		<input checked="" type="checkbox"/>	6.29	San Bernardino Valley MWD
<input type="checkbox"/>	7.32	Colusa Co. WD		<input checked="" type="checkbox"/>	4.05	San Geronio Pass WA (2)
<input type="checkbox"/>	2.13	Cortina WD		<input checked="" type="checkbox"/>	5.45	Santa Clara Valley WD
<input checked="" type="checkbox"/>	2.41	Davis WD		<input checked="" type="checkbox"/>	2.78	Santa Clarita Valley WA (3)
<input checked="" type="checkbox"/>	0.00	Department of Water Resources (non-voting)		<input type="checkbox"/>	2.65	Western Canal WD
<input checked="" type="checkbox"/>	2.99	Desert WA		<input checked="" type="checkbox"/>	6.16	Westside WD
<input checked="" type="checkbox"/>	2.90	Dunnigan WD		<input checked="" type="checkbox"/>	4.89	Wheeler Ridge-Maricopa WSD
<input type="checkbox"/>	2.42	Garden Highway MWC		<input checked="" type="checkbox"/>	0.00	US Bureau of Reclamation (non-voting)
<input type="checkbox"/>	5.34	Glenn-Colusa ID		<input checked="" type="checkbox"/>	4.89	Zone 7 WA

14. Voting members present at Meeting start (See Note 1)

59.4 % Participation percentage in attendance

16. Voting members present by (10:10 am)

69.3 % Percentage in Attendance

Representation has been delegated as follows:

- (1) To Jamie Traynham (American Canyon)
- (2) To Doug Headrick (San Geronio Pass WA)
- (3) To Rob Kunde (Santa Clarita Valley WA)

NOTE 1: Participation by phone are not counted in quorum or voting.

Attachment B to Meeting Minutes - Attendance

Current Voting Reservoir Committee Participants (24):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
American Canyon, City	<input type="checkbox"/> Steve Hartwig	<input type="checkbox"/> Jason Holley	
AVEK WA	<input type="checkbox"/> Dwayne Chisam	<input type="checkbox"/> Dan Flory	
Carter MWC	<input type="checkbox"/> Ben Carter	<input type="checkbox"/> Ann Carter	
Coachella Valley WD	<input checked="" type="checkbox"/> Robert Cheng	<input type="checkbox"/> Dan Charlton	
Colusa County.	<input checked="" type="checkbox"/> Azevedo, Mike	<input type="checkbox"/> Gary Evans	
Colusa Co. WD	<input type="checkbox"/> Shelley Murphy	<input type="checkbox"/> Joe Marsh	
Cortina WD	<input type="checkbox"/> Jim Peterson	<input type="checkbox"/> Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter	
Desert WA	<input checked="" type="checkbox"/> Mark Krause	<input checked="" type="checkbox"/> Steve Johnson	
Dunnigan WD	<input type="checkbox"/> Donita Hendrix	<input type="checkbox"/> Bill Vanderwaal	
Garden Highway MWC	<input type="checkbox"/> Nicole Van Vleck	<input type="checkbox"/> Jon Munger	
Glenn-Colusa ID	<input type="checkbox"/> Thad Bettner	<input type="checkbox"/> Don Bransford	
Metropolitan WD	<input type="checkbox"/> Randall Neudeck	<input type="checkbox"/> Steve Arakawa	<input type="checkbox"/> Arlene Arita
Orland-Artois WD	<input type="checkbox"/> John Erickson	<input checked="" type="checkbox"/> Emil Cavagnolo	
Pacific Resources MWC	<input type="checkbox"/> Preston Brittian	<input type="checkbox"/>	
RD 108	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/>	
San Bernardino V MWD	<input checked="" type="checkbox"/> Doug Headrick	<input type="checkbox"/> Bob Tincher	
San Geronio Pass WA	<input type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input checked="" type="checkbox"/> Cindy Kao	<input type="checkbox"/> Brad Arnold	<input type="checkbox"/> Eric Letterman
Santa Clarita Valley Water Agency (Formerly Castaic Lake WA)	<input type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	

NOTE 1: Participation by phone is not counted in quorum or voting.

NOTE 2: Additional participants were on the phone, but did not identify themselves.

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Western Canal WD	<input type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	
Westside WD	<input type="checkbox"/> Allan Myers	<input checked="" type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input type="checkbox"/> Jarnail Chahal	

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input type="checkbox"/> Rob Cooke <input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> David Sandino <input type="checkbox"/> Jim Wieking	<input checked="" type="checkbox"/> Alex Vdovichenko <input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh <input type="checkbox"/> David Van Rijn <input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Don Bader <input checked="" type="checkbox"/> Mike Dietl <input type="checkbox"/> Mike Mosley	<input type="checkbox"/> John Menniti

Pending Reservoir Committee Participants (1):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
LaGrande WD	<input type="checkbox"/> Matt LaGrande	<input type="checkbox"/> Dennis Zachary

Authority, Non-Signatory (7):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input checked="" type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

Staff & Consultants:

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Barnes, Joe	AECOM
<input type="checkbox"/>	Black, Lyna	Ch2m
<input checked="" type="checkbox"/>	Brown, Doug	Stradling
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Bruner, Marc	Perkins Coie
<input type="checkbox"/>	Carlson, Nik	AECOM
<input checked="" type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	D	Sites Project Authority
<input type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Kuney, Scott	Young Wooldridge

<input checked="" type="checkbox"/>	Name	Representing
<input checked="" type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.
<input checked="" type="checkbox"/>	Oliver, Mark	Ch2m
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		

Other Attendees: *(Check box to have email address added to the distribution list)*

Name	Representing	Contact (Phone & E-mail)
Grace Lui	Furgo	<input type="checkbox"/>
Farid Motamed	Furgo	<input type="checkbox"/>
Denise Jurich	GEI	<input type="checkbox"/>
Christina Brown	Brown & Caldwell	<input type="checkbox"/>
Masood Mesbah	AECOM	<input type="checkbox"/>
Jeff Kivett	Brown & Caldwell	<input type="checkbox"/>
Chandra Chilmakun	MWDSC	<input type="checkbox"/>
Monique Briard	ICF	<input type="checkbox"/>
Paul Marshall	Stantec	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>