



Topic: **Reservoir Committee Agenda Item 3-1** **2018 Sept 21**

Subject: **Treasurer's Report & Payment of Claims**

Requested Action:

Consider accepting the August 2018 Treasurer's Report

Consider approving the Reservoir Committee's portion of the Payment of Claims as presented in Attachment 3-1.

Detailed Description/Background:

Treasurer and staff to report on the Treasurer's report, invoice status, and consultant budget status.

Attachments 3-1A, B, and C incorporate financial information through August 31, 2018 and invoices received by the Sites Project Authority through September 3, 2018.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$467,799.85 with \$29,148.26 of costs being assigned to the Authority and \$438,651.59 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment 3-1A: August 2018 Treasurer's Report and Payment of Claims

Attachment 3-1B: August 2018 Monthly Invoice Summary and Cost Allocation

Attachment 3-1C: Consultant Budget Review by Task

SITES JOINT POWERS AUTHORITY
TREASURER'S REPORT
August 31, 2018

Checking Account-U.S. Bank

Beginning Balance	08/01/2018		\$	134,446.79
RECEIVED:				
Membership Revenue		\$	50,993.39	
Reservoir Revenue		\$	-	
TOTAL RECEIVED			\$	50,993.39
DISBURSED:				
Accounting Fees		\$	(2,005.05)	
Audit Expense		\$	(3,528.00)	
Administrative Support		\$	(5,064.16)	
Computer Service				
General Manager		\$	(33,891.10)	
Business/Comm Manager		\$	(17,180.19)	
Program Op Manager		\$	(28,562.11)	
Office Expenses		\$	(1,115.88)	
Professional Fees-Municipal Advisor		\$	(108,101.82)	
Professional Fees-EPP		\$	(111,685.55)	
Professional Fees-Outreach		\$	(18,438.40)	
Professional Fees-Environmental		\$	(51,239.36)	
Professional Fees-Bond Counsel		\$	(49,408.00)	
Professional Fees-Engineering & Technical		\$	(52,221.42)	
Professional Fees-Financial Modeling		\$	(10,167.91)	
Professional Fees-Legal Counsel		\$	(14,434.75)	
TOTAL DISBURSED			\$	(507,043.70)
<i>Transferred from Savings Account</i>			\$	507,043.70
Checking Account Ending Balance	08/31/2018		\$	185,440.18

Savings Account-U.S. Bank

Beginning Balance	08/01/2018		\$	5,367,112.38
Interest Earned		\$	258.84	
Transfers to Checking		\$	(507,043.70)	
Savings Account Ending Balance	08/31/2018		\$	4,860,327.52

TOTAL CASH ON HAND	August 31, 2018		\$	5,045,767.70
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**Sites Project Joint Powers Authority
Transactions by Account**

As of August 31, 2018

Type	Date	Num	Name	Memo	Debit	Credit	Balance
US Bank Savings Account							5,367,112.38
General Journal	08/13/2018	8-1C		Transfer from Savings		507,043.70	4,860,068.68
General Journal	08/31/2018	8-2C		Record int income frme	258.84		4,860,327.52
Total US Bank Savings Account					258.84	507,043.70	4,860,327.52
US Bank Checking							134,446.79
Bill Pmt -Check	08/13/2018	1570	AECOM Technical ...			52,221.42	82,225.37
Bill Pmt -Check	08/13/2018	1571	CH2M Hill Enginee...			51,239.36	30,986.01
Bill Pmt -Check	08/13/2018	1572	Fechter & Compan...			3,528.00	27,458.01
Bill Pmt -Check	08/13/2018	1573	ICF Jones & Stoke...			111,685.55	-84,227.54
Bill Pmt -Check	08/13/2018	1574	J.C. Watson, Inc			33,891.10	-118,118.64
Bill Pmt -Check	08/13/2018	1575	JB Comm, Inc.			18,438.40	-136,557.04
Bill Pmt -Check	08/13/2018	1576	KCoe Isom, LLP			2,005.05	-138,562.09
Bill Pmt -Check	08/13/2018	1577	Larsen Wurzel & A...			10,167.91	-148,730.00
Bill Pmt -Check	08/13/2018	1578	M.R. Cleaning Serv...			200.00	-148,930.00
Bill Pmt -Check	08/13/2018	1579	Maximun Pest Con...			195.00	-149,125.00
Bill Pmt -Check	08/13/2018	1580	Montague DeRose ...			108,101.82	-257,226.82
Bill Pmt -Check	08/13/2018	1581	Rush Personnel Se...			5,064.16	-262,290.98
Bill Pmt -Check	08/13/2018	1582	Spesert Consulting			17,180.19	-279,471.17
Bill Pmt -Check	08/13/2018	1583	Stradling Yocca Ca...			49,408.00	-328,879.17
Bill Pmt -Check	08/13/2018	1584	Trapasso Consultin...			28,562.11	-357,441.28
Bill Pmt -Check	08/13/2018	1585	US Bank			720.88	-358,162.16
Bill Pmt -Check	08/13/2018	1586	Young Wooldridge ...			14,434.75	-372,596.91
General Journal	08/13/2018	8-1C		Transfer from Savings	507,043.70		134,446.79
Deposit	08/22/2018			Proberta(less LaGrande)	50,993.39		185,440.18
Total US Bank Checking					558,037.09	507,043.70	185,440.18
TOTAL					558,295.93	1,014,087.40	5,045,767.70

Sites Project Joint Powers Authority
Balance Sheet
As of August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
US Bank Savings Account	4,860,327.52
US Bank Checking	185,440.18
Total Checking/Savings	5,045,767.70
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	132,753.17
Membership - Reservoir	21,560.00
Total Accounts Rec Members	154,313.17
Total Accounts Receivable	154,313.17
Other Current Assets	
Prepaid Expenses	1,637.24
Total Other Current Assets	1,637.24
Total Current Assets	5,201,718.11
TOTAL ASSETS	5,201,718.11
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	467,799.85
Total Accounts Payable	467,799.85
Total Current Liabilities	467,799.85
Long Term Liabilities	
Deferred Revenue	
Prepaid Membership Accounts	27,852.50
Total Deferred Revenue	27,852.50
Total Long Term Liabilities	27,852.50
Total Liabilities	495,652.35
Equity	
Net Assets	1,929,216.58
Retained Earnings	5,219,750.55
Net Income	-2,442,901.37
Total Equity	4,706,065.76
TOTAL LIABILITIES & EQUITY	5,201,718.11

Sites Project Joint Powers Authority
A/P Aging Summary
As of August 31, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Adept Solutions Inc	0.00	3,490.61	0.00	0.00	0.00	3,490.61
AECOM Technical Services, Inc.	41,232.79	0.00	0.00	0.00	0.00	41,232.79
CH2M Hill Engineers, Inc	123,443.64	0.00	0.00	0.00	0.00	123,443.64
Gerald E Johns	2,000.00	0.00	0.00	0.00	0.00	2,000.00
J.C. Watson, Inc	34,712.82	0.00	0.00	0.00	0.00	34,712.82
JB Comm, Inc.	17,703.70	0.00	0.00	0.00	0.00	17,703.70
KCoe Isom, LLP	2,990.64	0.00	0.00	0.00	0.00	2,990.64
Larsen Wurzel & Associates, Inc	12,291.47	0.00	0.00	0.00	0.00	12,291.47
M.R. Cleaning Services	300.00	0.00	0.00	0.00	0.00	300.00
Montague DeRose and Associates, LLC	125,471.50	0.00	0.00	0.00	0.00	125,471.50
RDJT Associates Inc	36,986.62	0.00	0.00	0.00	0.00	36,986.62
Recology Butte Colusa Counties	27.70	0.00	0.00	0.00	0.00	27.70
Rush Personnel Services, Inc	4,762.80	0.00	0.00	0.00	0.00	4,762.80
Spesert Consulting	17,305.05	0.00	0.00	0.00	0.00	17,305.05
Trapasso Consulting Services	28,635.41	0.00	0.00	0.00	0.00	28,635.41
US Bank C/C	201.16	0.00	0.00	0.00	0.00	201.16
Young Wooldridge LLP	16,243.94	0.00	0.00	0.00	0.00	16,243.94
TOTAL	464,309.24	3,490.61	0.00	0.00	0.00	467,799.85

Sites Project Joint Powers Authority
A/R Aging Summary
As of August 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
City of Roseville	0.00	0.00	0.00	0.00	0.00	0.00
City of Sacramento Dept. of Utilities	0.00	0.00	0.00	0.00	0.00	0.00
Colusa County Water District	0.00	0.00	0.00	0.00	55,715.00	55,715.00
County of Colusa	0.00	0.00	0.00	0.00	0.00	0.00
Glenn Colusa Irrigation District	0.00	0.00	0.00	0.00	0.00	0.00
LaGrande Water	0.00	0.00	0.00	0.00	25,161.56	25,161.56
Maxwell Irrigation District	0.00	0.00	0.00	0.00	27,857.50	27,857.50
Orland Artois Water District	0.00	0.00	0.00	0.00	0.00	0.00
Placer County Water Agency	0.00	0.00	0.00	0.00	0.00	0.00
Proberta Water District	0.00	0.00	0.00	0.00	4,721.61	4,721.61
Reclamation District # 108	0.00	0.00	0.00	0.00	0.00	0.00
Sacramento County Water Agency	0.00	0.00	0.00	0.00	27,857.50	27,857.50
Western Canal Water District	0.00	0.00	0.00	0.00	0.00	0.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
TOTAL	0.00	0.00	0.00	0.00	154,313.17	154,313.17

Sites Project Joint Powers Authority

A/R Aging Summary

* As of September 11, 2018 *

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
City of Roseville	0.00	0.00	0.00	0.00	0.00	0.00
City of Sacramento Dept. of Utilities	0.00	0.00	0.00	0.00	0.00	0.00
County of Colusa	0.00	0.00	0.00	0.00	0.00	0.00
Glenn Colusa Irrigation District	0.00	0.00	0.00	0.00	0.00	0.00
LaGrande Water	0.00	0.00	0.00	0.00	25,161.56	25,161.56
Maxwell Irrigation District	0.00	0.00	0.00	0.00	27,857.50	27,857.50
Orland Artois Water District	0.00	0.00	0.00	0.00	0.00	0.00
Placer County Water Agency	0.00	0.00	0.00	0.00	0.00	0.00
Proberta Water District	0.00	0.00	0.00	0.00	4,721.61	4,721.61
Reclamation District # 108	0.00	0.00	0.00	0.00	0.00	0.00
Sacramento County Water Agency	0.00	0.00	0.00	0.00	27,857.50	27,857.50
Western Canal Water District	0.00	0.00	0.00	0.00	0.00	0.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
TOTAL	0.00	0.00	0.00	0.00	98,598.17	98,598.17

Sites Project Joint Powers Authority
Profit & Loss
August 2018

	Aug 18	Jan - Aug 18
Ordinary Income/Expense		
Income		
Interest Income	258.84	501.45
Membership Admin/Authority	-27,857.50	696,437.50
Total Income	-27,598.66	696,938.95
Gross Profit	-27,598.66	696,938.95
Expense		
Accounting Expense	2,990.64	23,588.31
Admin Support Gen Manager	4,762.80	32,888.05
Audit Fees	0.00	22,857.00
Bank Service Fees	0.00	45.00
Dues and Subscriptions	0.00	360.00
General Manager Services	34,712.82	278,322.32
Total General Manager	34,712.82	278,322.32
Legal Services		
General Counsel	16,243.94	104,523.97
NEPA & CEQA	0.00	5,048.10
Total Legal Services	16,243.94	109,572.07
Office Expenses		
Cleaning	300.00	1,700.00
Misc Office & Operating Exp	201.16	5,569.46
Pest Control & Maintenance	27.70	482.70
Total Office Expenses	528.86	7,752.16
Professional Fees		
Env Planning/Permits Manager	36,986.62	36,986.62
Bond Counsel	0.00	63,234.00
Financial Advisor	0.00	4,295.00
Municipal Advisor	125,471.50	308,573.32
Project Operations	2,000.00	35,625.00
Environmental/Project Operation	123,443.64	717,811.11
Bus/Comm Manager	17,305.05	138,692.97
Program Ops Manager	28,635.41	228,434.96
Cost Development Model	12,291.47	41,395.92
Cultural Study	0.00	15,000.00
Engineering & Technical Service	41,232.79	439,581.00
EPP Manager & Biological Serv	0.00	431,743.44
Public Outreach & Engagement	17,703.70	194,460.65
Total Professional Fees	405,070.18	2,655,833.99
Website, Data, Computer Support	3,490.61	8,621.42
Total Expense	467,799.85	3,139,840.32
Net Ordinary Income	-495,398.51	-2,442,901.37
Net Income	-495,398.51	-2,442,901.37

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority
Transaction Detail By Account
August 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Interest Income								
General J...	08/31/2018	8-2C		Record int income fme	Authority		18.12	18.12
General J...	08/31/2018	8-2C		Record int income fme	Reservoir		240.72	258.84
Total Interest Income						0.00	258.84	258.84
Membership Admin/Authority								
Credit Me...	08/22/2018	SPA-2018-32	Maxwell Irrigation District	Credit 6 months of Authority ...	Authority	27,857.50		-27,857.50
Total Membership Admin/Authority						27,857.50	0.00	-27,857.50
Accounting Expense								
Bill	08/31/2018	KC027219	KCoe Isom, LLP	8/18	Authority	598.13		-598.13
Bill	08/31/2018	KC027219	KCoe Isom, LLP	8/18	Reservoir	2,392.51		-2,990.64
Total Accounting Expense						2,990.64	0.00	-2,990.64
Admin Support Gen Manager								
Bill	08/28/2018	8/13-8/28	Rush Personnel Services, ...	8/18	Authority	952.56		-952.56
Bill	08/28/2018	8/13-8/28	Rush Personnel Services, ...	8/18	Reservoir	3,810.24		-4,762.80
Total Admin Support Gen Manager						4,762.80	0.00	-4,762.80
General Manager Services								
Bill	08/31/2018	SPA-037	J.C. Watson, Inc	8/18	Authority	5,444.46		-5,444.46
Bill	08/31/2018	SPA-037	J.C. Watson, Inc	8/18	Reservoir	29,268.36		-34,712.82
Total Services						34,712.82	0.00	-34,712.82
Total General Manager						34,712.82	0.00	-34,712.82
Legal Services								
General Counsel								
Bill	08/31/2018	Letter Summ...	Young Wooldridge LLP	8/18	Authority	7,348.20		-7,348.20
Bill	08/31/2018	Letter Summ...	Young Wooldridge LLP	8/18	Reservoir	8,895.74		-16,243.94
Total General Counsel						16,243.94	0.00	-16,243.94
Total Legal Services						16,243.94	0.00	-16,243.94
Office Expenses								
Cleaning								
Bill	08/26/2018	083	M.R. Cleaning Services	8/18	Authority	300.00		-300.00
Total Cleaning						300.00	0.00	-300.00
Misc Office & Operating Exp								
Bill	08/31/2018	Online	US Bank C/C	8/18	Authority	150.39		-150.39
Bill	08/31/2018	Online	US Bank C/C	8/18	Reservoir	50.77		-201.16
Total Misc Office & Operating Exp						201.16	0.00	-201.16
Pest Control & Maintenance								
Bill	08/22/2018	35061654	Recology Butte Colusa Co...	8/18	Authority	27.70		-27.70
Total Pest Control & Maintenance						27.70	0.00	-27.70
Total Office Expenses						528.86	0.00	-528.86
Professional Fees								
Env Planning/Permits Manager								
Bill	08/30/2018	01-2018	RDJT Associates Inc	8/18	Reservoir	36,986.62		-36,986.62
Total Env Planning/Permits Manager						36,986.62	0.00	-36,986.62
Municipal Advisor								
Bill	08/31/2018	4492SITES	Montague DeRose and As...	7/18	Reservoir	125,471.50		-125,471.50
Total Municipal Advisor						125,471.50	0.00	-125,471.50
Project Operations								
Bill	08/31/2018	Letter	Gerald E Johns	7/18 8/18	Reservoir	2,000.00		-2,000.00
Total Project Operations						2,000.00	0.00	-2,000.00
Environmental/Project Operation								
Bill	08/31/2018	381155832 ...	CH2M Hill Engineers, Inc	7/18 8/18	Reservoir	123,443.64		-123,443.64
Total Environmental/Project Operation						123,443.64	0.00	-123,443.64
Bus/Comm Manager								
Bill	08/31/2018	09-18	Spesert Consulting	8/18	Reservoir	17,305.05		-17,305.05
Total Bus/Comm Manager						17,305.05	0.00	-17,305.05
Program Ops Manager								
Bill	08/31/2018	SP17-12	Trapasso Consulting Servi...	8/18	Reservoir	28,635.41		-28,635.41
Total Program Ops Manager						28,635.41	0.00	-28,635.41
Cost Development Model								
Bill	08/17/2018	1609000-0718	Larsen Wurzel & Associat...	7/18	Reservoir	12,291.47		-12,291.47
Total Cost Development Model						12,291.47	0.00	-12,291.47
Engineering & Technical Service								

**Sites Project Joint Powers Authority
Transaction Detail By Account
August 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Bill	08/22/2018	2000101022	AECOM Technical Service...	7/18	Reservoir	41,232.79		-41,232.79
Total Engineering & Technical Service						41,232.79	0.00	-41,232.79
Public Outreach & Engagement								
Bill	08/31/2018	0818	JB Comm, Inc.	8/18	Authority	13,628.70		-13,628.70
Bill	08/31/2018	0818	JB Comm, Inc.	8/18	Reservoir	4,075.00		-17,703.70
Total Public Outreach & Engagement						17,703.70	0.00	-17,703.70
Total Professional Fees						405,070.18	0.00	-405,070.18
Website, Data, Computer Support								
Bill	08/01/2018	various	Adept Solutions Inc	4/18 6/18 computer purchase	Authority	698.12		-698.12
Bill	08/01/2018	various	Adept Solutions Inc	4/18 6/18 computer purchase	Reservoir	2,792.49		-3,490.61
Total Website, Data, Computer Support						3,490.61	0.00	-3,490.61
TOTAL						495,657.35	258.84	-495,398.51

Sites Project Joint Powers Authority
Balance Sheet by Class
As of August 31, 2018

	Authority	Reservoir	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
US Bank Savings Account	323,239.62	4,537,087.90	4,860,327.52
US Bank Checking	135,412.03	50,028.15	185,440.18
Total Checking/Savings	458,651.65	4,587,116.05	5,045,767.70
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	201,753.17	-69,000.00	132,753.17
Membership - Reservoir	-70,293.77	91,853.77	21,560.00
Total Accounts Rec Members	131,459.40	22,853.77	154,313.17
Total Accounts Receivable	131,459.40	22,853.77	154,313.17
Other Current Assets			
Prepaid Expenses			
	1,637.24	0.00	1,637.24
Total Other Current Assets	1,637.24	0.00	1,637.24
Total Current Assets	591,748.29	4,609,969.82	5,201,718.11
TOTAL ASSETS	591,748.29	4,609,969.82	5,201,718.11
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	29,148.26	438,651.59	467,799.85
Total Accounts Payable	29,148.26	438,651.59	467,799.85
Total Current Liabilities	29,148.26	438,651.59	467,799.85
Long Term Liabilities			
Deferred Revenue			
Prepaid Membership Accounts	27,852.50	0.00	27,852.50
Total Deferred Revenue	27,852.50	0.00	27,852.50
Total Long Term Liabilities	27,852.50	0.00	27,852.50
Total Liabilities	57,000.76	438,651.59	495,652.35
Equity			
Net Assets			
Retained Earnings	114,307.93	1,814,908.65	1,929,216.58
Net Income	63,737.26	5,156,013.29	5,219,750.55
	356,702.34	-2,799,603.71	-2,442,901.37
Total Equity	534,747.53	4,171,318.23	4,706,065.76
TOTAL LIABILITIES & EQUITY	591,748.29	4,609,969.82	5,201,718.11

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority
Profit & Loss by Class
August 2018**

	Authority	Reservoir	TOTAL
Ordinary Income/Expense			
Income			
Interest Income	18.12	240.72	258.84
Membership Admin/Authority	-27,857.50	0.00	-27,857.50
Total Income	-27,839.38	240.72	-27,598.66
Gross Profit	-27,839.38	240.72	-27,598.66
Expense			
Accounting Expense	598.13	2,392.51	2,990.64
Admin Support Gen Manager General Manager Services	952.56	3,810.24	4,762.80
	5,444.46	29,268.36	34,712.82
Total General Manager	5,444.46	29,268.36	34,712.82
Legal Services			
General Counsel	7,348.20	8,895.74	16,243.94
Total Legal Services	7,348.20	8,895.74	16,243.94
Office Expenses			
Cleaning	300.00	0.00	300.00
Misc Office & Operating Exp	150.39	50.77	201.16
Pest Control & Maintenance	27.70	0.00	27.70
Total Office Expenses	478.09	50.77	528.86
Professional Fees			
Env Planning/Permits Manager	0.00	36,986.62	36,986.62
Municipal Advisor	0.00	125,471.50	125,471.50
Project Operations	0.00	2,000.00	2,000.00
Environmental/Project Operation	0.00	123,443.64	123,443.64
Bus/Comm Manager	0.00	17,305.05	17,305.05
Program Ops Manager	0.00	28,635.41	28,635.41
Cost Development Model	0.00	12,291.47	12,291.47
Engineering & Technical Service	0.00	41,232.79	41,232.79
Public Outreach & Engagement	13,628.70	4,075.00	17,703.70
Total Professional Fees	13,628.70	391,441.48	405,070.18
Website, Data, Computer Support	698.12	2,792.49	3,490.61
Total Expense	29,148.26	438,651.59	467,799.85
Net Ordinary Income	-56,987.64	-438,410.87	-495,398.51
Net Income	-56,987.64	-438,410.87	-495,398.51

Sites Project Joint Powers Authority
Profit & Loss by Class
January through August 2018

	Authority	Reservoir	TOTAL
Ordinary Income/Expense			
Income			
Interest Income	35.10	466.35	501.45
Membership Admin/Authority	696,437.50	0.00	696,437.50
Total Income	696,472.60	466.35	696,938.95
Gross Profit	696,472.60	466.35	696,938.95
Expense			
Accounting Expense	7,981.22	15,607.09	23,588.31
Admin Support Gen Manager	9,227.88	23,660.17	32,888.05
Audit Fees	7,393.80	15,463.20	22,857.00
Bank Service Fees	25.00	20.00	45.00
Dues and Subscriptions	360.00	0.00	360.00
General Manager Services	96,732.89	181,589.43	278,322.32
Total General Manager	96,732.89	181,589.43	278,322.32
Legal Services			
General Counsel	40,661.88	63,862.09	104,523.97
NEPA & CEQA	0.00	5,048.10	5,048.10
Total Legal Services	40,661.88	68,910.19	109,572.07
Office Expenses			
Cleaning	1,700.00	0.00	1,700.00
Misc Office & Operating Exp	3,872.38	1,697.08	5,569.46
Pest Control & Maintenance	482.70	0.00	482.70
Total Office Expenses	6,055.08	1,697.08	7,752.16
Professional Fees			
Env Planning/Permits Manager	0.00	36,986.62	36,986.62
Bond Counsel	0.00	63,234.00	63,234.00
Financial Advisor	0.00	4,295.00	4,295.00
Municipal Advisor	0.00	308,573.32	308,573.32
Project Operations	0.00	35,625.00	35,625.00
Environmental/Project Operation	0.00	717,811.11	717,811.11
Bus/Comm Manager	0.00	138,692.97	138,692.97
Program Ops Manager	0.00	228,434.96	228,434.96
Cost Development Model	0.00	41,395.92	41,395.92
Cultural Study	15,000.00	0.00	15,000.00
Engineering & Technical Service	0.00	439,581.00	439,581.00
EPP Manager & Biological Serv	0.00	431,743.44	431,743.44
Public Outreach & Engagement	153,860.07	40,600.58	194,460.65
Total Professional Fees	168,860.07	2,486,973.92	2,655,833.99
Website, Data, Computer Support	2,472.44	6,148.98	8,621.42
Total Expense	339,770.26	2,800,070.06	3,139,840.32
Net Ordinary Income	356,702.34	-2,799,603.71	-2,442,901.37
Net Income	356,702.34	-2,799,603.71	-2,442,901.37

FOR MANAGEMENT PURPOSES ONLY

**WARRANTS DRAWN AGAINST
Sites Project Authority
September 17, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1587	09/11/2018	Adept Solutions	IT & Related Services	3,490.61
1588	09/11/2018	AECOM Inc.	Engineering Tech	41,232.79
1589	09/11/2018	CH2M	Environmental Project Operations	123,443.64
1590	09/11/2018	Gerald E. Johns	Project Operations	2,000.00
1591	09/11/2018	J.C. Watson, Inc.	GM Services	34,712.82
1592	09/11/2018	JB Comm, Inc.	Outreach/Engage	17,703.70
1593	09/11/2018	K-Coe-Isom	Accounting	2,990.64
1594	09/11/2018	Larsen Wurzel & Associates	Cost Development Model	12,291.47
1595	09/11/2018	M.R. Cleaning Services	Office Cleaning	300.00
1596	09/11/2018	Montague DeRose & Associates LLC	Municipal Advisor	125,471.50
1597	09/11/2018	RDJT Associates Inc.	Environmental Planning/Permits Manager	36,986.62
1598	09/11/2018	Recology Butte Colusa Counties	Office Utilities	27.70
1599	09/11/2018	Rush Personnel Services, Inc	Yolanda Tirado Services	4,762.80
1600	09/11/2018	Spesert Consulting	Bus/Comm Manager	17,305.05
1601	09/11/2018	Trapasso Consulting Services	Pgm Ops Manager	28,635.41
1602	09/11/2018	U.S. Bank	Misc Expenses	201.16
1603	09/11/2018	Young Wooldridge LLP	Legal Counsel	16,243.94
Total Amount				467,799.85

THE FOREGOING CLAIM, NUMBERED 1587-1603, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Western Canal Water District
Glenn-Colusa Irrigation District	Reclamation District No. 108
Maxwell Irrigation District	Proberta Water District
Orland Artois Water District	Tehama Colusa Canal Authority
Sacramento County Water Agency/City of Sacramento	



Topic: **Program Operations – Finance September 09, 2018**

Subject: **Consultant/Vendor Invoices Received for September 2018 Authority Board and Reservoir Committee Monthly Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	Adept Solutions <i>IT Related Services/computer equipment</i>	MSP-133750 4/01/18 134430 6/30/18 134562 7/01/18 134431 7/15/18 MSP-134538 8/01/18 134803 8/01/18	4/18 6/18 Computer purchase	\$3,490.61	\$698.12	\$2,792.49
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000101022 8/22/18	7/18	\$41,232.79 ¹	-	\$41,232.79
JCW	Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	No invoice received	-	-	-	-
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	381155832 8/16/18 381157789 9/04/18	7/18 8/18	\$123,443.64	-	\$123,443.64
JWS	David Houston <i>Financial Advisor</i>	No invoice received	-	-	-	-
KMS	Family Water Alliance <i>Cultural Studies</i>	No invoice received	-	-	-	-

Status: Final
Purpose: Consultant/vendor invoice table for September 2018 financials
Caveat:
Notes:

Preparer: Trapasso
Checker: Watson
QA/QC:

Phase: 1 Version: 0
Date: 9/09/18
Ref/File #: 10.755
Page: 1 of 3

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
RDT JCW	Gerald (Jerry) Johns <i>Project Operations</i>	Letter 9/04/18	7/18 8/18	\$2,000.00	-	\$2,000.00
JCW	ICF Jones and Stokes, Inc. <i>Env/Biological Services</i>	No invoice received	-	-	-	-
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0818 9/04/18	8/18	\$17,703.70	\$13,628.70	\$4,075.00
JRT	J.C. Watson, Inc. <i>General Manager Services</i>	SPA-037 9/02/18	8/18	\$34,712.82	\$5,444.46	\$29,268.36
JAT	K.Coe Isom, LLP <i>Accounting</i>	KC027219 8/31/18	8/18	\$2,990.64	\$598.13	\$2,392.51
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0718 8/17/18	7/18	\$12,291.47	-	\$12,291.47
KMS	Maximum Pest Control <i>Pest Spraying</i>	No invoice received	-	-	-	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	No invoice received	-	-	-	-
JCW	Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4492SITES 9/04/18	7/18	\$125,471.50	-	\$125,471.50
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	083 8/26/18	8/18	\$300.00	\$300.00	-
KMS	MT Shasta Water <i>Office Water</i>	No invoice received	-	-	-	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	No invoice received	-	-	-	-
JCW	RDJT Associates, Inc <i>Env Planning/ Permits Manager</i>	01-2018 8/30/18	8/18	\$36,986.62	-	\$36,986.62
KMS	Recology Butte Colusa Counties <i>Office Trash Pickup</i>	35061654 8/22/18	8/18	\$27.70	\$27.70	-

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	RUSH Personal – 10/14 <i>Yolanda Tirado Services</i>	121,772 8/13/18 121,773 8/13/18 122,187 8/28/18 122,188 8/28/18	8/18	\$4,762.80	\$952.56	\$3,810.24
JCW	Spesert Consulting <i>Bus/Communications Manager</i>	09-18 9/04/18	8/18	\$17,305.05	-	\$17,305.05
JCW	Stradling Yocca Carlson & Rauth <i>Bond Counsel</i>	No invoice received	-	-	-	-
JCW	Trapasso Consulting Services <i>Program Operations Manager</i>	SP17-12 9/02/18	8/18	\$28,635.41	-	\$28,635.41
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	Online 9/04/18	8/18	\$201.16	\$150.39	\$50.77
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter Summary 9/05/18	8/18	\$16,243.94	\$7,348.20	\$8,895.74
TOTAL				\$467,799.85	\$29,148.26	\$438,651.59

¹ AECOM submitted invoice of \$41,400.79 minus \$168.00 due to a disputed amount (\$41,232.79 invoiced for payment).



**SEPTEMBER CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
9/7/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,533,454	\$ 2,533,454						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 16,523	\$ 16,499	\$ 24	100%	Complete
			16 - Meeting Minutes	\$ 14,940	\$ 14,942	\$ (2)	100%	Complete
			17 - Delevan Enlargement	\$ 64,491	\$ 64,491	\$ -	100%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 24,413	\$ 24,413	\$ -	100%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 160,000	\$ 12,819	\$ 147,181	8%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,982	\$ 18	100%	Complete
			24 - Program Ops Support	\$ 35,000	\$ 6,849	\$ 28,151	20%	In progress
			25 - Phase 2 Workplan	\$ 120,000	\$ 91,213	\$ 28,787	76%	In progress
			26 - Intertie Eng	\$ 50,000	\$ 33,714	\$ 16,286	67%	In progress
			27 - Eng Support	\$ 15,000	\$ 12,763	\$ 2,237	85%	In progress
			28 - Part Agreements	\$ 60,000	\$ -	\$ 60,000	0%	In progress
			29 - Rebalancing	\$ 149,800	\$ 28,401	\$ 121,399	19%	In progress
				\$ 2,533,454	\$ 2,131,058	\$ 402,396	84%	
CH2M Hill	\$ 6,121,694	\$ 6,121,679						
			Task Order 1	\$ 1,369,028	\$ 1,369,028	\$ -	100%	Complete
			Task Order 2	\$ 2,097,605	\$ 2,097,605	\$ -	100%	Complete
			Task Order 3	\$ 1,246,235	\$ 1,246,235	\$ -	100%	Complete
			Task Order 4	\$ 626,826	\$ 626,811	\$ 15	100%	Complete
			Phase 1/Task 1 - Participation Agreements & Interim Financing Operations Support	\$ 100,000	\$ 5,598	\$ 94,402	6%	In Progress
			Phase 1/Task 2 - Regulatory and Permit Agencies Coordination. NMFS/USFWS, CDFW plus other pre-permits	\$ 145,000	\$ 33,995	\$ 111,005	23%	In Progress
			Phase 1/Task 3 - Support CWC Responses/Technical Support	\$ 200,000	\$ 2,026	\$ 197,974	1%	In Progress
			Phase 1/Task 4 - Sites Project and CA WaterFix Integrated Results Update	\$ 50,000	\$ 5,520	\$ 44,480	11%	In Progress
			Phase 1/Task 5 - Support to Sites Project Rebalancing	\$ 120,000	\$ 32,243	\$ 87,757	27%	In Progress
			Phase 1/Task 6 - Operational Principles of Agreement/Sites Project Daily Operations Model	\$ 150,000	\$ 83,244	\$ 66,756	55%	In Progress
			Phase 1/Task 7 - USDA Coordinate EA Preparation/Cultural Resources Report	\$ 17,000	\$ 12,058	\$ 4,942	71%	In Progress
				\$ 6,121,694	\$ 5,514,362	\$ 607,332	90%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,344,013	\$ 1,344,013						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 99,883	\$ 99,883	\$ -	100%	Complete
			5 - Preparation of the WSIP Application	\$ 130,782	\$ 130,782	\$ -	100%	Complete
			6 - Preparation of the Application Permits	\$ 40,406	\$ 40,406	\$ -	100%	Complete
			7 - Support Authority Board	\$ 225,512	\$ 256,512	\$ (31,000)	114%	Complete
			8 - Maxwell Water Intertie Project	\$ 100,000	\$ 58,760	\$ 41,240	59%	In progress
			9 - CWC Negotiations	\$ 85,000	\$ 4,290	\$ 80,710	5%	In progress
			10 - Permitting Agency	\$ 95,000	\$ 3,100	\$ 91,900	3%	In progress
			11 - Survey Planning and Implementation	\$ 67,430	\$ -	\$ 67,430	0%	In progress
				\$ 1,344,013	\$ 1,093,733	\$ 250,280	81%	
JB Comm	\$ 936,226	\$ 936,226						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 60,350	\$ 49,738	\$ 10,613	82%	In progress
			2 - Message Platform, Rapid Response	\$ 73,075	\$ 50,769	\$ 22,306	69%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 248,701	\$ 229,131	\$ 19,570	92%	In progress
			4 - Media Planning & Outreach	\$ 113,587	\$ 99,044	\$ 14,543	87%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 354,196	\$ 324,295	\$ 29,901	92%	In progress
			6 - ROW Support	\$ 50,000	\$ 3,600	\$ 46,400	7%	In progress
			Other Direct Costs	\$ 36,317	\$ 32,745	\$ 3,572	90%	In progress
				\$ 936,226	\$ 789,321	\$ 146,905	84%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 28,291	\$ (5,091)	122%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 43,871	\$ 48,929	47%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 13,899	\$ 6,101	69%	In progress
				\$ 160,000	\$ 107,406	\$ 52,594	67%	
Montague DeRose & Associates, LLC	\$ 400,000	\$ 400,000						
			Municipal Advisory Services	\$ 400,000	\$ 308,573	\$ 91,427	77%	In progress
				\$ 400,000	\$ 308,573	\$ 91,427	77%	