

Meeting: **Phase 1 Reservoir Project Agreement** **2018 AUGUST 16**

Subject: **Reservoir Committee Meeting** **1:00AM – 3:30PM**

Location: Tsakopoulos Library Galleria (West Meeting Room) Call in: 1-800-201-7439
828 I Street, Sacramento, CA 95814 Code: 644237

Chair: Thad Bettner (Glenn-Colusa Irrigation District)
Vice Chair: Doug Headrick (San Bernardino Valley Municipal Water District)
Treasurer: Jamie Traynham (Davis Water District)

MINUTES

AUGUST 16, 2018

ROLL CALL & QUORUM:

Roll was called (see Attachment A), which resulted in 16 eligible representatives. This equated to 65 % of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee. By 1:45 p.m. additional members joined bringing the participation percentage to 81.6%.

ATTENDANCE: See Attachment B.

CALL TO ORDER:

Vice-Chairman Headrick called the meeting to order at 1:15 p.m., followed by the Pledge of Allegiance.

INTRODUCTIONS:

The Sites Reservoir Committee members, staff and members of the public introduced themselves.

AGENDA APPROVAL:

It was motioned by Traynham and seconded by Hartwig to approve the August 16, 2018 Agenda as submitted. The motion was approved unanimously.

APPROVAL OF MEETING MINUTES:

It was motioned by Traynham and seconded by Vanderwaal to approve the July 20, 2018 Reservoir Committee Meeting Minutes as submitted. Motion approved unanimously.

PERIOD FOR PUBLIC COMMENT:

Vice-Chairman Headrick made time for a period of public comment. Hearing none, he closed the period for public comment.

1. **Chairpersons' Report:** Headrick

1.1 None.

2. **Manager's Report:** Watson

2.1 Discussion and possible direction to staff regarding the General Manager's monthly status report and on-going activities. ***(Attachment 2-1A).***

General Manager Watson updated the Committee regarding activities during the month of July 2018 as follows:

- Progress in the critical areas associated with the rebalancing process,
- Development of a plan to finance Phase 2,
- Engaging with the Water Commission on aspects of the WSIP application,
- Engaging with the Reclamation on completion of the federal Feasibility Report,
- Phase 2 Reservoir Project Agreement,
- Phase 2 work plan,
- Consultant RFQs,
- Lender RFPs,
- By-laws
- USDA loan application,
- Tour of Sites facility,
- Department of Energy grant application for technical assistance for hydropower.

2.2 Discussion and possible direction to staff on State's Prop 1 WSIP application Funding. ***(Attachment 2-2A).***

General Manager Watson updated the Committee Members on the Prop 1 WSIP application, final funding decision by the Water Commission, Water Commission's summary of all 8 projects, returned funds, Commission's decision regarding reimbursement of travel and per diem, processes for payment, and early funding. Discussion followed regarding returned funds and when they would be made available and availability of early funding, with no action taken.

2.3 Discussion and possible direction to staff regarding Federal (WIIN Act) Funding.

General Manager Watson provided an overview and review of the Federal WIIN Act Funding, and noted the letter required from the Governor would be for all eight projects receiving funding from the Water Commission. He also noted Reclamation is still working on the Feasibility Report.

A letter from the California Democratic Congressional Representatives was sent to Reclamation requesting WIIN Act funding for Sites and we are awaiting a letter from the California Republican Congressional Representatives regarding same, with California Senators also preparing a letter to Reclamation on the WIIN Act funding. Brief discussion followed with no action taken.

- 2.4 Discussion and possible direction to staff regarding coordinated activities with Reclamation.

General Manager Watson updated the Committee Members on the coordinated activities with Reclamation and noted a number of agreements need to be updated. Brief discussion followed, with no action taken.

3. Ad Hoc Finance & Economics Work Group: Traynham

- 3.1 Review the Treasurer's Report and consider approving the Reservoir Committee's portion of the Payment of Claims. (*Attachments 3-1A, B, and C*).

Treasurer Traynham provided an overview of the 2018 Treasurer's Report and Payment of Claims. Brief discussion followed.

Action: It was motioned by Hartwig and seconded by Vanderwaal to accept the July 2018 Treasurer's Report as presented. The motion was approved unanimously.

Action: It was moved by Hartwig and seconded by Vanderwaal to approve the Payment of Claims as presented. The motion was approved unanimously.

- 3.2 Discussion and consideration to approve the Phase 2 Reservoir Project Agreement (Agreement) and approving a recommendation to the Sites Project Authority Board of Directors to approve the Agreement and authorize submittal to the governing body for each participant in the Phase 1 Reservoir Committee for their consideration and action and to make this Agreement available to others who may be interested in participating in Phase 2. (*Attachment 3-2A*).

General Manager Watson provided an update to the Committee Members regarding the Phase 2 Reservoir Project Agreement, end-of-year completion schedule, "Stepped" finance (Phase 2A and Phase 2B), Lender RFPs, potential creation of Improvement Districts, Agreement status, Authority's Updated Bylaws and possible changes in Participation. Lengthy discussion followed regarding extension of Phase 1 Agreements and the Schedule from December 31, 2018 to February 14, 2019, plus changes to the Phase 2 Project Agreement and the Authority's Bylaws.

Action/Schedule: It was moved by Davis and seconded by Vanderwaal to approve the Phase 2 Schedule for closing of line of credit (financing) from December 31, 2018 to February 14, 2019. The motion was approved by all Committee Members present, with the exception of Committee Members Kunde and Carter who voted in opposition.

Action/Agreement: It was moved by Kunde and seconded by Hartwig to approve the Phase 2 Reservoir Project Agreement with Exhibit E of the Agreement deleted and modify Exhibit A, further, recommended to the Authority the Phase 2 Agreement be approved with changes and to release to participants. The motion was approved unanimously.

Action/Phase 1: It was moved by Vanderwaal and seconded by Kao formally extending Phase 1 from December 31, 2018 to February 28, 2019. The motion was approved unanimously.

General Manager Watson provided an overview of updates made to the Bylaws. Brief discussion followed with no action taken.

General Manager Watson also provided a brief overview of participation of members with no action taken.

- 3.3 Consider approval of a recommendation to the Sites Project Authority Board of Directors to approve the Bank Facilities Request for Proposal (RFP) and to authorize its release.

Action: It was moved by Traynham and seconded by Cheng approving recommendation to the Sites Project Authority Board of Directors to approve the Bank Facilities Request for Proposals (RFPs) and authorize its release. The motion was approved unanimously.

- 3.4 Consider approval of the Credit Reimbursement Policy and approving a recommendation to the Sites Project Authority Board of Directors to also approve the Credit Reimbursement Policy. (*Attachments 3-4A*).

Mr. S. Brown provided an overview of the Credit Reimbursement Policy. Brief discussion followed.

Action: It was moved by Davis and seconded by Ruiz to approve the Credit Reimbursement Policy, further, to recommend the Sites Project Authority Board of Directors also approve the Credit Reimbursement Policy. The motion was approved by all Committee Members present, with the exception of Committee Member Nuedeck who abstained.

- 4. **Ad Hoc Document Review Work Group:** Thomson for Bettner

- 4.1 Report on Work Groups activities regarding review of technical documents that were submitted as part of the USDA Community Facilities loan application.

Mr. Thomson provided an overview of the technical documents that were submitted as part of the USDA Community Facilities loan application, with no action taken.

- 5. **Ad Hoc Reservoir Operations Work Group:** Kunde & Ruiz

General Manager Watson reported that a landowner in Yolo County had expressed an interest in joining as participant. Brief discussion followed with no action taken.

- 6. **Ad Hoc Water Facilities Work Group:** Trapasso for Arita

- 6.1 Discussion followed by consideration to approve a recommendation to the Sites Project Authority Board of Directors to approve the Project Development Support Services Request for Qualifications (RFQ) and authorize its release.

Action: It was moved by Vanderwaal and seconded by Florez approving a recommendation to the Sites Project Authority Board of Directors to approve the Project Development Support Services Request for Qualification (RFQ) and authorize its release. Motion approved unanimously.

- 7. **Ad Hoc Siting Work Group:** Azevedo

No Report.

8. Recap & Adjourn

Bettner/Headrick

8.1 Agenda topics for next meeting?
None at this time.

8.2 Upcoming Reservoir Committee meetings:

Sites Reservoir Committee Meeting

September 21, 2018 9:30 AM -12:00 NOON

Sites Project Office

122 Old Highway 99 West – Maxwell, CA 95955

ADJOURN

Meeting adjourned at 3:35 p.m.

Chairperson
Thad Bettner

General Manager
Jim Watson

Attachment A to Meeting Minutes

Current Voting Committee Participants (24):

<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>	<input checked="" type="checkbox"/>	<i>Pct</i>	<i>Participant</i>
<input checked="" type="checkbox"/>	2.58	American Canyon, City	<input checked="" type="checkbox"/>	5.34	Orland-Artois WD
<input type="checkbox"/>	2.36	Antelope Valley-East Kern WA	(1)	3.76	Pacific Resources MWC
<input checked="" type="checkbox"/>	2.17	Carter MWC	<input checked="" type="checkbox"/>	5.34	Reclamation District 108
<input checked="" type="checkbox"/>	5.80	Coachella Valley WD	<input checked="" type="checkbox"/>	6.29	San Bernardino Valley MWD
<input type="checkbox"/>	3.71	Colusa County	<input checked="" type="checkbox"/>	4.05	San Gorgonio Pass WA
P	7.32	Colusa Co. WD	<input checked="" type="checkbox"/>	5.45	Santa Clara Valley WD
<input type="checkbox"/>	2.13	Cortina WD	<input checked="" type="checkbox"/>	2.78	Santa Clarita Valley WA
<input checked="" type="checkbox"/>	2.41	Davis WD	<input checked="" type="checkbox"/>	2.65	Western Canal WD
<input checked="" type="checkbox"/>	0.00	Department of Water Resources (non-voting)	<input checked="" type="checkbox"/>	6.16	Westside WD
<input checked="" type="checkbox"/>	2.99	Desert WA	<input checked="" type="checkbox"/>	4.89	Wheeler Ridge-Maricopa WSD
<input type="checkbox"/>	2.90	Dunnigan WD	<input checked="" type="checkbox"/>	0.00	US Bureau of Reclamation (non-voting)
<input checked="" type="checkbox"/>	2.42	Garden Highway MWC	<input checked="" type="checkbox"/>	4.89	Zone 7 WA
<input checked="" type="checkbox"/>	5.34	Glenn-Colusa ID			
<input checked="" type="checkbox"/>	6.27	Metropolitan WD			

16 **Voting members present at meeting start** (See Note 1)

65. % **Participation percentage in attendance**

81.6 % **Percentage in Attendance**

Representation has been delegated as follows:

(1) PRMWC To Rob Kunde (WR-MWSD)

NOTE 1: Participation by phone are not counted in quorum or voting.

Attachment B to Meeting Minutes - Attendance

Current Voting Reservoir Committee Participants (24):

<i>Participant</i>	<input checked="" type="checkbox"/> <i>Representative</i>	<input checked="" type="checkbox"/> <i>Alternate</i>	<i>Others</i>
American Canyon, City	<input checked="" type="checkbox"/> Steve Hartwig	<input type="checkbox"/> Jason Holley	
AVEK WA	<input type="checkbox"/> Dwayne Chisam	<input type="checkbox"/> Dan Flory	
Carter MWC	<input type="checkbox"/> Ben Carter	<input checked="" type="checkbox"/> Ann Carter	
Coachella Valley WD	<input checked="" type="checkbox"/> Robert Cheng	<input type="checkbox"/> Dan Charlton	
Colusa County.	<input type="checkbox"/> Azevedo, Mike	<input type="checkbox"/> Gary Evans	
Colusa Co. WD	<input type="checkbox"/> Shelley Murphy	<input type="checkbox"/> Joe Marsh	
Cortina WD	<input type="checkbox"/> Jim Peterson	<input type="checkbox"/> Chuck Grimmer	
Davis WD	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter	
Desert WA	<input checked="" type="checkbox"/> Mark Krause	<input type="checkbox"/> Steve Johnson	
Dunnigan WD	<input type="checkbox"/> Donita Hendrix	<input type="checkbox"/> Bill Vanderwaal	
Garden Highway MWC	<input type="checkbox"/> Nicole Van Vleck	<input checked="" type="checkbox"/> Jon Munger	
Glenn-Colusa ID	<input type="checkbox"/> Thad Bettner	<input type="checkbox"/> Don Bransford	Dennis Michum
Metropolitan WD	<input checked="" type="checkbox"/> Randall Neudeck	<input type="checkbox"/> Steve Arakawa	<input type="checkbox"/> Arlene Arita
Orland-Artois WD	<input type="checkbox"/> John Erickson	<input checked="" type="checkbox"/> Emil Cavagnolo	
Pacific Resources MWC	<input type="checkbox"/> Preston Brittian	<input type="checkbox"/>	
RD 108	<input checked="" type="checkbox"/> Bill Vanderwaal	<input type="checkbox"/>	
San Bernardino V MWD	<input checked="" type="checkbox"/> Doug Headrick	<input type="checkbox"/> Bob Tincher	
San Geronio Pass WA	<input checked="" type="checkbox"/> Jeff Davis	<input type="checkbox"/>	
Santa Clara Valley WD	<input checked="" type="checkbox"/> Cindy Kao	<input type="checkbox"/> Brad Arnold	<input type="checkbox"/> Eric Letterman
Santa Clarita Valley Water Agency (Formerly Castaic Lake WA)	<input checked="" type="checkbox"/> Dirk Marks	<input type="checkbox"/> Rick Viergutz	

NOTE 1: Participation by phone is not counted in quorum or voting.

NOTE 2: Additional participants were on the phone, but did not identify themselves.

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>	<i>Others</i>
Western Canal WD	<input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson	
Westside WD	<input type="checkbox"/> Allan Myers	<input checked="" type="checkbox"/> Dan Ruiz <input type="checkbox"/> Blake Vann	
Wheeler Ridge-Maricopa	<input checked="" type="checkbox"/> Rob Kunde	<input type="checkbox"/>	
Zone 7 WA	<input checked="" type="checkbox"/> Amparo Flores	<input type="checkbox"/> Carol Mahoney <input type="checkbox"/> Jarnail Chahal	

Non-Voting Committee Participants (2):

<i>Participant</i>	✓ <i>Representative/Other</i>	✓ <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke <input type="checkbox"/> Ajay Goyal	<input type="checkbox"/> David Sandino <input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Alex Vdovichenko <input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh <input type="checkbox"/> David Van Rijn <input type="checkbox"/> Shana Kaplan	<input type="checkbox"/> Don Bader <input checked="" type="checkbox"/> Mike Dietl <input type="checkbox"/> Mike Mosley	<input type="checkbox"/> John Menniti

Pending Reservoir Committee Participants (1):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
LaGrande WD	<input type="checkbox"/> Matt LaGrande	<input type="checkbox"/> Dennis Zachary

Authority, Non-Signatory (7):

<i>Participant</i>	✓ <i>Representative</i>	✓ <i>Alternate</i>
Glenn County	<input type="checkbox"/> John Viegas	<input type="checkbox"/>
Maxwell ID	<input type="checkbox"/> Mary Wells	<input type="checkbox"/>
PCWA	<input type="checkbox"/> Ed Horton	<input checked="" type="checkbox"/> Ben Barker <input type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Sean Bigley	<input type="checkbox"/>
Sacramento, City of	<input type="checkbox"/> Jim Peifer	<input type="checkbox"/> Dan Sherry
Sacramento County WA	<input type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson
Tehama-Colusa Canal Authority	<input type="checkbox"/> Jeff Sutton	<input type="checkbox"/>

Staff & Consultants:

<input checked="" type="checkbox"/>	Name	Representing
<input type="checkbox"/>	Barbieri, Janet	JB Comm
<input type="checkbox"/>	Barnes, Joe	AECOM
<input type="checkbox"/>	Black, Lyna	Ch2m
<input checked="" type="checkbox"/>	Brown, Doug	Stradling
<input checked="" type="checkbox"/>	Brown, Scott	LWA
<input type="checkbox"/>	Bruner, Marc	Perkins Coie
<input type="checkbox"/>	Carlson, Nik	AECOM
<input type="checkbox"/>	Conant, Ernest	Young Wooldridge
<input type="checkbox"/>	D	Sites Project Authority
<input checked="" type="checkbox"/>	Herrin, Jeff	AECOM
<input checked="" type="checkbox"/>	Johns, Jerry	Johns
<input type="checkbox"/>	Kuney, Scott	Young Wooldridge

<input checked="" type="checkbox"/>	Name	Representing
<input checked="" type="checkbox"/>	Montague, Doug	Montague DeRose Assoc.
<input checked="" type="checkbox"/>	Oliver, Mark	Ch2m
<input type="checkbox"/>	Nicholas, Rebeca	Nicholas Communications
<input checked="" type="checkbox"/>	Spesert, Kevin	Sites Project Authority
<input checked="" type="checkbox"/>	Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/>	Thomson, Rob	Sites Project Authority
<input checked="" type="checkbox"/>	Trapasso, Joe	Sites Project Authority
<input checked="" type="checkbox"/>	Tull, Rob	Ch2m
<input type="checkbox"/>	Van Camp, Marc	MBK
<input checked="" type="checkbox"/>	Watson, Jim	Sites Project Authority
<input type="checkbox"/>		

Other Attendees: *(Check box to have email address added to the distribution list)*

Name	Representing	Contact (Phone & E-mail)
Shilo Swanson	AECOM	<input type="checkbox"/>
David Carlson	Black & Veatch	<input type="checkbox"/>
Zach Barr	Kerns & West	<input type="checkbox"/>
Scott Edelman	AECOM	<input type="checkbox"/>
Meredith Parkin	ESA	<input type="checkbox"/>
Paul Marshall	Stantec	<input type="checkbox"/>
Grace Lui	Furgro	<input type="checkbox"/>
John Bischoff	AECOM	<input type="checkbox"/>
Robert Beggs	Brown & Caldwell	<input type="checkbox"/>
Steve Johnson	DWA	<input type="checkbox"/>
Ivory Reyburn	CVWD	<input type="checkbox"/>
Lauren Bean	SAGE Engineers	<input type="checkbox"/>
Dave Zuber	Brown & Caldwell	<input type="checkbox"/>

Other Attendees: *(Check box to have email address added to the distribution list)*

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone & E-mail)</i>
Sam Bacchini	Cardno	<input type="checkbox"/>
Rose Vizina	Cardno	<input type="checkbox"/>
Brian Bullock	Psomas	<input type="checkbox"/>
JP Robinette	Brown & Caldwell	<input type="checkbox"/>
Dan Bunce	Brown & Caldwell	<input type="checkbox"/>
Denise Jurich	Brown & Caldwell	<input type="checkbox"/>
Alex Vdovichenko	DWR	<input type="checkbox"/>
Brad Arnold	SCVWD	<input type="checkbox"/>
Eric Leitterman	SCVWD	<input type="checkbox"/>
John Hannula	Stantec	<input type="checkbox"/>
Sujan Punyamurthela	AECOM	<input type="checkbox"/>
Mike Forrest	AECOM	<input type="checkbox"/>
Gary Kremen	SCVWD	<input type="checkbox"/>
Jonathan Ash	Citi	<input type="checkbox"/>
Valerie Pryor	Zone 7 Water	<input type="checkbox"/>
Chuching Wang	MWD	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
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