



Topic: **Reservoir Committee Agenda Item 3-1** **2018 July 20**

Subject: **Financial Report**

Requested Action:

Consider accepting the June 2018 Treasurer’s Report and approving the Reservoir Committee’s portion of the Payment of Claims as presented in Attachment 3-1.

Detailed Description/Background:

Work Group lead and staff to report on the Treasurer’s report, invoice status, and consultant budget status.

Attachments 3-1A, B, and C incorporate financial information through June 30, 2018 and invoices received by the Sites Project Authority through July 2, 2018.

Prior Reservoir Committee Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$246,973.21 with \$62,096.18 of costs being assigned to the Authority and \$246,973.21 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment 3-1A: June 2018 Financial Report and Payment of Claims

Attachment 3-1B: June 2018 Monthly Invoice Summary and Cost Allocation

Attachment 3-1C: Consultant Budget Review by Task

SITES JOINT POWERS AUTHORITY
TREASURER'S REPORT
June 30, 2018

Checking Account-U.S. Bank

Beginning Balance	06/01/2018		\$ 6,039,234.03
RECEIVED:			
Membership Revenue		\$ 1,543.52	
Reservoir Revenue		\$ 9,240.00	
Earned Interest		\$ -	
TOTAL RECEIVED			\$ 10,783.52
DISBURSED:			
Accounting Fees		\$ (3,643.22)	
Administrative Support		\$ (8,614.20)	
Bank Fee-Audit access		\$ (25.00)	
Computer Service		\$ (1,627.13)	
General Manager		\$ (34,757.95)	
Business/Comm Manager		\$ (17,626.20)	
Program Op Manager		\$ (28,660.45)	
Audit Expense		\$ (19,329.00)	
Office Expenses		\$ (811.39)	
Professional Fees-Municipal Advisor		\$ (45,621.06)	
Professional Fees-Outreach		\$ (22,016.88)	
Professional Fees-EPP Services		\$ (63,268.90)	
Professional Fees-Environmental Op		\$ (188,874.06)	
Professional Fees-Financial Advisor		\$ (4,295.00)	
Professional Fees-Engineering & Technical		\$ (40,759.74)	
Professional Fees-Financial Modeling		\$ (3,377.25)	
Professional Fees-Legal Services		\$ (15,565.35)	
TOTAL DISBURSED			\$ (498,872.78)
Ending Balance	06/30/2018		\$ 5,551,144.77
TOTAL CASH ON HAND	June 30, 2018		<u><u>\$ 5,551,144.77</u></u>

Sites Project Joint Powers Authority
Check Register
As of June 30, 2018

Type	Date	Num	Name	Memo	Debit	Credit	Balance
US Bank Checking							6,039,234.03
Bill Pmt -Check	06/13/2018	1529	Adept Solutions Inc			1,627.13	6,037,606.90
Bill Pmt -Check	06/13/2018	1530	AECOM Technical Services, Inc.			35,860.24	6,001,746.66
Bill Pmt -Check	06/13/2018	1531	CH2M			188,874.06	5,812,872.60
Bill Pmt -Check	06/13/2018	1532	David G. Houston			4,295.00	5,808,577.60
Bill Pmt -Check	06/13/2018	1533	Fechter & Company CPA			19,329.00	5,789,248.60
Bill Pmt -Check	06/13/2018	1534	Gerald E Johns			5,375.00	5,783,873.60
Bill Pmt -Check	06/13/2018	1535	ICF Jones & Stokes Inc			63,268.90	5,720,604.70
Bill Pmt -Check	06/13/2018	1536	J.C. Watson, Inc			34,757.95	5,685,846.75
Bill Pmt -Check	06/13/2018	1537	JB Comm, Inc.			22,016.88	5,663,829.87
Bill Pmt -Check	06/13/2018	1538	KCoe Isom, LLP			3,643.22	5,660,186.65
Bill Pmt -Check	06/13/2018	1539	Larsen Wurzel & Associates, Inc			3,377.25	5,656,809.40
Bill Pmt -Check	06/13/2018	1540	M.R. Cleaning Services			200.00	5,656,609.40
Bill Pmt -Check	06/13/2018	1541	MBK Engineers Inc			4,899.50	5,651,709.90
Bill Pmt -Check	06/13/2018	1542	Montague DeRose and Associates, ...			45,621.06	5,606,088.84
Bill Pmt -Check	06/13/2018	1543	Mt Shasta Spring Water			21.95	5,606,066.89
Bill Pmt -Check	06/13/2018	1544	Rush Personnel Services, Inc			8,614.20	5,597,452.69
Bill Pmt -Check	06/13/2018	1545	Spesert Consulting			17,626.20	5,579,826.49
Bill Pmt -Check	06/13/2018	1546	Trapasso Consulting Services			28,660.45	5,551,166.04
Bill Pmt -Check	06/13/2018	1547	US Bank C/C			589.44	5,550,576.60
Bill Pmt -Check	06/13/2018	1548	Young Wooldridge LLP			10,190.35	5,540,386.25
Check	06/14/2018		US Bank	Audit confirmation fee		25.00	5,540,361.25
Deposit	06/19/2018			LaGrande Water	10,783.52		5,551,144.77
Total US Bank Checking					10,783.52	498,872.78	5,551,144.77
TOTAL					10,783.52	498,872.78	5,551,144.77

Sites Project Joint Powers Authority
Balance Sheet
As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
US Bank Checking	5,551,144.77
Total Checking/Savings	5,551,144.77
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	380,896.56
Membership - Reservoir	21,560.00
Total Accounts Rec Members	402,456.56
Total Accounts Receivable	402,456.56
Other Current Assets	
Prepaid Expenses	1,637.24
Total Other Current Assets	1,637.24
Total Current Assets	5,955,238.57
TOTAL ASSETS	5,955,238.57
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	246,973.21
Total Accounts Payable	246,973.21
Total Current Liabilities	246,973.21
Total Liabilities	246,973.21
Equity	
Net Assets	1,929,216.58
Retained Earnings	5,219,750.55
Net Income	-1,440,701.77
Total Equity	5,708,265.36
TOTAL LIABILITIES & EQUITY	5,955,238.57

Sites Project Joint Powers Authority
A/R Aging Summary
As of June 30, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
City of Roseville	0.00	-2,142.50	0.00	0.00	0.00	-2,142.50
City of Sacramento Dept. of Utilities	0.00	0.00	0.00	27,857.50	0.00	27,857.50
Colusa County Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
County of Colusa	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
County of Glenn	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Glenn Colusa Irrigation District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
LaGrande Water	0.00	0.00	0.00	0.00	25,161.56	25,161.56
Maxwell Irrigation District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Orland Artois Water District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Placer County Water Agency	0.00	-2,142.50	0.00	0.00	0.00	-2,142.50
Proberta Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Reclamation District # 108	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Sacramento County Water Agency	0.00	0.00	0.00	27,857.50	0.00	27,857.50
Tehama Colusa Canal Authority	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Western Canal Water District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Westside Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
TOTAL	0.00	-25,710.00	0.00	390,005.00	38,161.56	402,456.56

Sites Project Joint Powers Authority

A/R Aging Summary

* As of July 11, 2018 *

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
City of Roseville	0.00	-2,142.50	0.00	0.00	0.00	-2,142.50
City of Sacramento Dept. of Utilities	0.00	0.00	0.00	27,857.50	0.00	27,857.50
Colusa County Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
County of Colusa	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Glenn Colusa Irrigation District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
LaGrande Water	0.00	0.00	0.00	0.00	25,161.56	25,161.56
Maxwell Irrigation District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Oriand Artois Water District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Placer County Water Agency	0.00	-2,142.50	0.00	0.00	0.00	-2,142.50
Proberta Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Reclamation District # 108	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Sacramento County Water Agency	0.00	0.00	0.00	27,857.50	0.00	27,857.50
Western Canal Water District	0.00	-4,285.00	0.00	0.00	0.00	-4,285.00
Westside Water District	0.00	0.00	0.00	55,715.00	0.00	55,715.00
Yolo County Flood Control	0.00	0.00	0.00	0.00	13,000.00	13,000.00
TOTAL	0.00	-25,710.00	0.00	278,575.00	38,161.56	291,026.56

Sites Project Joint Powers Authority
A/P Aging Summary
As of June 30, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ACWA	360.00	0.00	0.00	0.00	0.00	360.00
Adept Solutions Inc	848.38	0.00	0.00	0.00	0.00	848.38
AECOM Technical Services, Inc.	14,822.49	0.00	0.00	0.00	0.00	14,822.49
AP Adjustment	0.00	0.00	0.00	0.00	0.00	0.00
CH2M	10,815.72	0.00	0.00	0.00	0.00	10,815.72
Family Water Alliance, Inc	9,000.00	0.00	0.00	0.00	0.00	9,000.00
Gerald E Johns	2,375.00	0.00	0.00	0.00	0.00	2,375.00
ICF Jones & Stokes Inc	42,271.30	0.00	0.00	0.00	0.00	42,271.30
J.C. Watson, Inc	34,130.30	0.00	0.00	0.00	0.00	34,130.30
JB Comm, Inc.	21,351.99	0.00	0.00	0.00	0.00	21,351.99
KCoe Isom, LLP	2,998.63	0.00	0.00	0.00	0.00	2,998.63
Larsen Wurzel & Associates, Inc	2,804.75	0.00	0.00	0.00	0.00	2,804.75
M.R. Cleaning Services	200.00	0.00	0.00	0.00	0.00	200.00
Maximun Pest Control	65.00	0.00	0.00	0.00	0.00	65.00
Montague DeRose and Associates, LLC	25,241.44	0.00	0.00	0.00	0.00	25,241.44
Rush Personnel Services, Inc	5,240.55	0.00	0.00	0.00	0.00	5,240.55
Spesert Consulting	17,023.83	0.00	0.00	0.00	0.00	17,023.83
Stradling Yocca Carlson & Rauth, Inc	0.00	13,826.00	0.00	0.00	0.00	13,826.00
Trapasso Consulting Services	28,441.27	0.00	0.00	0.00	0.00	28,441.27
US Bank C/C	618.04	0.00	0.00	0.00	0.00	618.04
US Postal Service	116.00	0.00	0.00	0.00	0.00	116.00
Young Wooldridge LLP	14,422.52	0.00	0.00	0.00	0.00	14,422.52
TOTAL	233,147.21	13,826.00	0.00	0.00	0.00	246,973.21

Sites Project Joint Powers Authority
Profit & Loss
June 2018

	Jun 18	Jan - Jun 18
Ordinary Income/Expense		
Income		
Membership Admin/Authority	0.00	724,295.00
Total Income	0.00	724,295.00
Gross Profit	0.00	724,295.00
Expense		
Accounting Expense	2,998.63	18,592.62
Admin Support Gen Manager	5,240.55	23,061.09
Audit Fees	0.00	19,329.00
Bank Service Fees	25.00	45.00
Dues and Subscriptions	360.00	360.00
General Manager Services	34,130.30	209,718.40
Total General Manager	34,130.30	209,718.40
Legal Services		
General Counsel	14,422.52	73,845.28
NEPA & CEQA	0.00	5,048.10
Total Legal Services	14,422.52	78,893.38
Office Expenses		
Cleaning	200.00	1,200.00
Misc Office & Operating Exp	734.04	4,647.42
Pest Control & Maintenance	65.00	260.00
Total Office Expenses	999.04	6,107.42
Professional Fees		
Bond Counsel	13,826.00	13,826.00
Financial Advisor	0.00	4,295.00
Municipal Advisor	25,241.44	75,000.00
Project Operations	2,375.00	33,625.00
Environmental/Project Operation	10,815.72	543,128.11
Bus/Comm Manager	17,023.83	104,207.73
Program Ops Manager	28,441.27	171,237.44
Cost Development Model	2,804.75	18,936.54
Cultural Study	9,000.00	15,000.00
Engineering & Technical Service	14,822.49	346,126.79
EPP Manager & Biological Serv	42,271.30	320,057.89
Public Outreach & Engagement	21,351.99	158,318.55
Total Professional Fees	187,973.79	1,803,759.05
Website, Data, Computer Support	848.38	5,130.81
Total Expense	246,998.21	2,164,996.77
Net Ordinary Income	-246,998.21	-1,440,701.77
Net Income	-246,998.21	-1,440,701.77

FOR MANAGEMENT PURPOSES ONLY

**Sites Project Joint Powers Authority
Transaction Detail By Account
June 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Accounting Expense								
Bill	06/30/2018	KC022033	KCoe Isom, LLP	06/18	Authority	599.73		-599.73
Bill	06/30/2018	KC022033	KCoe Isom, LLP	06/18	Reservoir	2,398.90		-2,998.63
Total Accounting Expense						2,998.63	0.00	-2,998.63
Admin Support Gen Manager								
Bill	06/30/2018	120,322-.669	Rush Personnel Services, ...	06/18	Authority	1,048.11		-1,048.11
Bill	06/30/2018	120,322-.669	Rush Personnel Services, ...	06/18	Reservoir	4,192.44		-5,240.55
Total Admin Support Gen Manager						5,240.55	0.00	-5,240.55
Bank Service Fees								
Check	06/14/2018		US Bank	Audit confirmation fee	Authority	25.00		-25.00
Total Bank Service Fees						25.00	0.00	-25.00
Dues and Subscriptions								
Bill	06/13/2018	006004	ACWA	05/18	Authority	360.00		-360.00
Total Dues and Subscriptions						360.00	0.00	-360.00
General Manager Services								
Bill	06/30/2018	SPA-035	J.C. Watson, Inc	06/18	Authority	28,089.15		-28,089.15
Bill	06/30/2018	SPA-035	J.C. Watson, Inc	06/18	Reservoir	6,041.15		-34,130.30
Total Services						34,130.30	0.00	-34,130.30
Total General Manager						34,130.30	0.00	-34,130.30
Legal Services								
General Counsel								
Bill	06/30/2018	Letter	Young Wooldridge LLP	06/18	Authority	4,846.52		-4,846.52
Bill	06/30/2018	Letter	Young Wooldridge LLP	06/18	Reservoir	9,576.00		-14,422.52
Total General Counsel						14,422.52	0.00	-14,422.52
Total Legal Services						14,422.52	0.00	-14,422.52
Office Expenses								
Cleaning								
Bill	06/29/2018	073	M.R. Cleaning Services	06/18	Authority	200.00		-200.00
Total Cleaning						200.00	0.00	-200.00
Misc Office & Operating Exp								
Bill	06/30/2018	Online Review	US Bank C/C	6/18	Reservoir	618.04		-618.04
Bill	06/30/2018	Letter	US Postal Service	12 months	Authority	116.00		-734.04
Total Misc Office & Operating Exp						734.04	0.00	-734.04
Pest Control & Maintenance								
Bill	06/27/2018	46688	Maximun Pest Control	06/18	Authority	65.00		-65.00
Total Pest Control & Maintenance						65.00	0.00	-65.00
Total Office Expenses						999.04	0.00	-999.04
Professional Fees								
Bond Counsel								
Bill	06/13/2018	0535	Stradling Yocca Carlson &...	5/18	Reservoir	13,826.00		-13,826.00
Total Bond Counsel						13,826.00	0.00	-13,826.00
Municipal Advisor								
Bill	06/20/2018	Letter	Montague DeRose and As...	05/18	Reservoir	25,241.44		-25,241.44
Total Municipal Advisor						25,241.44	0.00	-25,241.44
Project Operations								
Bill	06/30/2018	Letter	Gerald E Johns	06/18	Reservoir	2,375.00		-2,375.00
Total Project Operations						2,375.00	0.00	-2,375.00
Environmental/Project Operation								
Bill	06/27/2018	381150359	CH2M	05/26-05/31	Reservoir	10,815.72		-10,815.72
Total Environmental/Project Operation						10,815.72	0.00	-10,815.72
Bus/Comm Manager								
Bill	06/30/2018	07-18	Spesert Consulting	06/18	Reservoir	17,023.83		-17,023.83
Total Bus/Comm Manager						17,023.83	0.00	-17,023.83
Program Ops Manager								
Bill	06/30/2018	SP17-10	Trapasso Consulting Servi...	06/18	Reservoir	28,441.27		-28,441.27
Total Program Ops Manager						28,441.27	0.00	-28,441.27
Cost Development Model								
Bill	06/19/2018	1609000-0518	Larsen Wurzel & Associat...	05/18	Reservoir	2,804.75		-2,804.75
Total Cost Development Model						2,804.75	0.00	-2,804.75
Cultural Study								

**Sites Project Joint Powers Authority
Transaction Detail By Account
June 2018**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Bill	06/08/2018	1516	Family Water Alliance, Inc	03/18-05/18	Authority	9,000.00		-9,000.00
Total Cultural Study						9,000.00	0.00	-9,000.00
Engineering & Technical Service								
Bill	06/30/2018	2000079057	AECOM Technical Service...	05/18	Reservoir	14,822.49		-14,822.49
Total Engineering & Technical Service						14,822.49	0.00	-14,822.49
EPP Manager & Biological Serv								
Bill	06/28/2018	0131152	ICF Jones & Stokes Inc	05/18	Reservoir	42,271.30		-42,271.30
Total EPP Manager & Biological Serv						42,271.30	0.00	-42,271.30
Public Outreach & Engagement								
Bill	06/30/2018	0618	JB Comm, Inc.	06/18	Authority	17,601.99		-17,601.99
Bill	06/30/2018	0618	JB Comm, Inc.	06/18	Reservoir	3,750.00		-21,351.99
Total Public Outreach & Engagement						21,351.99	0.00	-21,351.99
Total Professional Fees						187,973.79	0.00	-187,973.79
Website, Data, Computer Support								
Bill	06/30/2018	134334,134...	Adept Solutions Inc	05/18,06/18	Authority	169.68		-169.68
Bill	06/30/2018	134334,134...	Adept Solutions inc	05/18,06/18	Reservoir	678.70		-848.38
Total Website, Data, Computer Support						848.38	0.00	-848.38
TOTAL						246,998.21	0.00	-246,998.21

Sites Project Joint Powers Authority
Balance Sheet by Class
As of June 30, 2018

	Authority	Reservoir	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
US Bank Checking	299,369.82	5,251,774.95	5,551,144.77
Total Checking/Savings	299,369.82	5,251,774.95	5,551,144.77
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	449,896.56	-69,000.00	380,896.56
Membership - Reservoir	-70,293.77	91,853.77	21,560.00
Total Accounts Rec Members	379,602.79	22,853.77	402,456.56
Total Accounts Receivable	379,602.79	22,853.77	402,456.56
Other Current Assets			
Prepaid Expenses	1,637.24	0.00	1,637.24
Total Other Current Assets	1,637.24	0.00	1,637.24
Total Current Assets	680,609.85	5,274,628.72	5,955,238.57
TOTAL ASSETS	680,609.85	5,274,628.72	5,955,238.57
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	62,096.18	184,877.03	246,973.21
Total Accounts Payable	62,096.18	184,877.03	246,973.21
Total Current Liabilities	62,096.18	184,877.03	246,973.21
Total Liabilities	62,096.18	184,877.03	246,973.21
Equity			
Net Assets	114,307.93	1,814,908.65	1,929,216.58
Retained Earnings	63,737.26	5,156,013.29	5,219,750.55
Net Income	440,468.48	-1,881,170.25	-1,440,701.77
Total Equity	618,513.67	5,089,751.69	5,708,265.36
TOTAL LIABILITIES & EQUITY	680,609.85	5,274,628.72	5,955,238.57

FOR MANAGEMENT PURPOSES ONLY

Sites Project Joint Powers Authority
Profit & Loss by Class
June 2018

	Authority	Reservoir	TOTAL
Ordinary Income/Expense			
Expense			
Accounting Expense	599.73	2,398.90	2,998.63
Admin Support Gen Manager	1,048.11	4,192.44	5,240.55
Bank Service Fees	25.00	0.00	25.00
Dues and Subscriptions	360.00	0.00	360.00
General Manager Services	28,089.15	6,041.15	34,130.30
Total General Manager	28,089.15	6,041.15	34,130.30
Legal Services			
General Counsel	4,846.52	9,576.00	14,422.52
Total Legal Services	4,846.52	9,576.00	14,422.52
Office Expenses			
Cleaning	200.00	0.00	200.00
Misc Office & Operating Exp	116.00	618.04	734.04
Pest Control & Maintenance	65.00	0.00	65.00
Total Office Expenses	381.00	618.04	999.04
Professional Fees			
Bond Counsel	0.00	13,826.00	13,826.00
Municipal Advisor	0.00	25,241.44	25,241.44
Project Operations	0.00	2,375.00	2,375.00
Environmental/Project Operation	0.00	10,815.72	10,815.72
Bus/Comm Manager	0.00	17,023.83	17,023.83
Program Ops Manager	0.00	28,441.27	28,441.27
Cost Development Model	0.00	2,804.75	2,804.75
Cultural Study	9,000.00	0.00	9,000.00
Engineering & Technical Service	0.00	14,822.49	14,822.49
EPP Manager & Biological Serv	0.00	42,271.30	42,271.30
Public Outreach & Engagement	17,601.99	3,750.00	21,351.99
Total Professional Fees	26,601.99	161,371.80	187,973.79
Website, Data, Computer Support	169.68	678.70	848.38
Total Expense	62,121.18	184,877.03	246,998.21
Net Ordinary Income	-62,121.18	-184,877.03	-246,998.21
Net Income	-62,121.18	-184,877.03	-246,998.21

Sites Project Joint Powers Authority
Profit & Loss by Class
January through June 2018

	Authority	Reservoir	TOTAL
Ordinary Income/Expense			
Income			
Membership Admin/Authority	724,295.00	0.00	724,295.00
Total Income	724,295.00	0.00	724,295.00
Gross Profit	724,295.00	0.00	724,295.00
Expense			
Accounting Expense	6,982.08	11,610.54	18,592.62
Admin Support Gen Manager	7,262.49	15,798.60	23,061.09
Audit Fees	3,865.80	15,463.20	19,329.00
Bank Service Fees	25.00	20.00	45.00
Dues and Subscriptions	360.00	0.00	360.00
General Manager Services	87,836.18	121,882.22	209,718.40
Total General Manager	87,836.18	121,882.22	209,718.40
Legal Services			
General Counsel	30,323.93	43,521.35	73,845.28
NEPA & CEQA	0.00	5,048.10	5,048.10
Total Legal Services	30,323.93	48,569.45	78,893.38
Office Expenses			
Cleaning	1,200.00	0.00	1,200.00
Misc Office & Operating Exp	3,393.35	1,254.07	4,647.42
Pest Control & Maintenance	260.00	0.00	260.00
Total Office Expenses	4,853.35	1,254.07	6,107.42
Professional Fees			
Bond Counsel	0.00	13,826.00	13,826.00
Financial Advisor	0.00	4,295.00	4,295.00
Municipal Advisor	0.00	75,000.00	75,000.00
Project Operations	0.00	33,625.00	33,625.00
Environmental/Project Operation	0.00	543,128.11	543,128.11
Bus/Comm Manager	0.00	104,207.73	104,207.73
Program Ops Manager	0.00	171,237.44	171,237.44
Cost Development Model	0.00	18,936.54	18,936.54
Cultural Study	15,000.00	0.00	15,000.00
Engineering & Technical Service	0.00	346,126.79	346,126.79
EPP Manager & Biological Serv	0.00	320,057.89	320,057.89
Public Outreach & Engagement	125,543.37	32,775.18	158,318.55
Total Professional Fees	140,543.37	1,663,215.68	1,803,759.05
Website, Data, Computer Support	1,774.32	3,356.49	5,130.81
Total Expense	283,826.52	1,881,170.25	2,164,996.77
Net Ordinary Income	440,468.48	-1,881,170.25	-1,440,701.77
Net Income	440,468.48	-1,881,170.25	-1,440,701.77

FOR MANAGEMENT PURPOSES ONLY

**WARRANTS DRAWN AGAINST
Sites Project Authority
June 18, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1549	07/16/2018	ACWA	Conference Usage	360.00
1550	07/16/2018	Adept Solutions	IT & Related Services	848.38
1551	07/16/2018	AECOM Inc	Engineering Tech	14,822.49
1552	07/16/2018	CH2M	Environmental Project Operations	10,815.72
1553	07/16/2018	Family Water Alliance, Inc.	Cultural Study	9,000.00
1554	07/16/2018	Gerald Johns	Project Operations	2,375.00
1555	07/16/2018	ICF Jones & Stokes Inc.	EPP Manager & Biological Services	42,271.30
1556	07/16/2018	J.C. Watson, Inc.	GM Services	34,130.30
1557	07/16/2018	JB Comm, Inc.	Outreach/Engage	21,351.99
1558	07/16/2018	K·Coe-Isom	Accounting	2,998.63
1559	07/16/2018	Larsen Wurzel & Associates	Cost Development Model	2,804.75
1560	07/16/2018	M.R. Cleaning Services	Office Cleaning	200.00
1561	07/16/2018	Maximum Pest Control	Pest Control	65.00
1562	07/16/2018	Montague DeRose & Associates LLC	Municipal Advisor	25,241.44
1563	07/16/2018	Rush Personnel Services, Inc	Kim Davis/Yolanda Tirado Services	5,240.55
1564	07/16/2018	Spesert Consulting	Bus/Comm Manager	17,023.83
1565	07/16/2018	Stradling Yocca Carlson & Rauth	Bond Council	13,826.00
1566	07/16/2018	Trapasso Consulting Services	Pgm Ops Manager	28,441.27
1567	07/16/2018	U.S. Bank	Misc Expenses	618.04
1568	07/16/2018	US Postal Service	PO Box Service Fee	116.00
1569	07/16/2018	Young Wooldridge LLP	Legal Counsel	14,422.52
			Total Amount	<u>246,973.21</u>

THE FOREGOING CLAIM, NUMBERED 1549-1569, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Tehama Colusa Canal Authority

Colusa County Water District

Westside Water District

County of Glenn

Placer County Water Agency/City of Roseville

Glenn-Colusa Irrigation District

Western Canal Water District

Maxwell Irrigation District

Reclamation District No. 108

Orland Artois Water District

Proberta Water District

Sacramento County Water Agency/City of Sacramento

Topic: **Program Operations – Finance**

July 8, 2018

Subject: **Consultant/Vendor Invoices Received for July 2018
Authority Board and Reservoir Committee Monthly
Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their July 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	ACWA <i>Audio/video conference usage</i>	INV006004 6/13/18	5/18	\$360.00	\$360.00	-
KMS	Adept Solutions <i>IT & Related Services</i>	134334 6/13/18 MSP-134313 7/01/18	5/18 6/18	\$848.38	\$169.68	\$678.70
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000079057 7/03/18	5/18	\$14,822.49	-	\$14,822.49
JCW	Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	None submitted	-	-	-	-
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	381150359 6/27/18	5/26/18- 5/31/18	\$10,815.72	-	\$10,815.72
JWS	David Houston <i>Financial Advisor</i>	None submitted	-	-	-	-
KMS	Family Water Alliance <i>Cultural Studies</i>	1516 6/08/18	3/18-5/18	\$9,000.00	\$9,000.00	-
JAT	Fechter & Company <i>Financial auditing</i>	None submitted	-	-	-	-
RDT JCW	Gerald (Jerry) Johns <i>Project Operations</i>	Letter 7/02/18	6/18	\$2,375.00	-	\$2,375.00

Status: Final
Purpose: Consultant/vendor invoice table for July 2018 financials
Caveat:
Notes:

Preparer: Trapasso
Checker: Watson
QA/QC:

Phase: 1 Version: 0
Date: 7/7/18
Ref/File #: 10.755
Page: 1 of 3

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	ICF Jones and Stokes, Inc. <i>EPP Manager & Biological Services</i>	0131152 6/28/18	5/18	\$42,271.30	-	\$42,271.30
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0618 7/02/18	6/18	\$21,351.99	\$17,601.99	\$3,750.00
JRT	JCW Inc <i>GM Services</i>	SPA-035 7/01/18	6/18	\$34,130.30	\$28,089.15	\$6,041.15
JAT	K-Coe Isom, LLP <i>Accounting</i>	KC022033 6/30/18	6/18	\$2,998.63	\$599.73	\$2,398.90
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0518 6/19/18	5/18	\$2,804.75	-	\$2,804.75
KMS	Maximum Pest Control <i>Pest Spraying</i>	46688 6/27/18	6/18	\$65.00	\$65.00	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	None submitted	-	-	-	-
JCW	Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	Letter 6/20/18	5/18	\$25,241.44*	-	\$25,241.44
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	073 6/29/18	6/18	\$200.00	\$200.00	-
KMS	MT Shasta Water <i>Office Water</i>	None submitted	-	-	-	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	None submitted	-	-	-	-
KMS	RUSH Personal – 10/14 <i>Kim Davis/Yolanda Tirado Services</i>	120,322 6/19/18 120,323 6/19/18 120,668 7/03/18 120,669 7/03/18	6/18	\$5,240.55	\$1,048.11	\$4,192.44
JCW	Spesert Consulting <i>Bus/Comm Manager</i>	07-18 7/03/18	6/18	\$17,023.83	-	\$17,023.83
JCW	Stradling Yocca Carlson & Rauth <i>Bond Counsel</i>	0535 6/13/18	5/18	\$13,826.00	-	\$13,826.00

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	Trapasso Consulting Services <i>Pgm Ops Manager</i>	SP17-10 7/01/18	6/18	\$28,441.27	-	\$28,441.27
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	Online review 7/03/18	6/18	\$618.04	-	\$618.04
KMS	U.S. Postal Service <i>P.O Box Service Fee</i>	Letter 7/02/18	For upcoming 12 months	\$116.00	\$116.00	-
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter 7/05/18	6/18	\$14,422.52	\$4,846.52	\$9,576.00
TOTAL				\$246,973.21	\$62,096.18	\$184,877.03

*The total amount of the submitted Montague DeRose and Associates (MDA) May services invoice is \$57,128.75. However, only \$25,241.44 is being submitted for payment due to reaching the MDA contract ceiling amount. The contract ceiling will be updated to include Phase 1 Critical Tasks after MDA submits required information and then the remaining invoice amount will be submitted for payment.



**JULY CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
7/6/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,533,454	\$ 2,533,454						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 16,523	\$ 16,499	\$ 24	100%	Complete
			16 - Meeting Minutes	\$ 14,940	\$ 14,942	\$ (2)	100%	Complete
			17 - Delevan Enlargement	\$ 64,491	\$ 64,491	\$ 0	100%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 24,413	\$ 24,413	\$ -	100%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 160,000	\$ 413	\$ 159,587	0%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,981	\$ 19	100%	Complete
			24 - Program Ops Support	\$ 35,000	\$ 3,459	\$ 31,541	10%	In progress
			25 - Phase 2 Workplan	\$ 120,000	\$ 87,512	\$ 32,488	73%	In progress
			26 - Intertie Eng	\$ 50,000	\$ 752	\$ 49,248	2%	In progress
			27 - Eng Support	\$ 15,000	\$ -	\$ 15,000	0%	In progress
			28 - Part Agreements	\$ 60,000	\$ -	\$ 60,000	0%	In progress
			29 - Rebalancing	\$ 149,800	\$ -	\$ 149,800	0%	In progress
				\$ 2,533,454	\$ 2,037,436	\$ 496,018	80%	
CH2M Hill	\$ 6,121,694	\$ 6,121,679						
			Task Order 1	\$ 1,369,028	\$ 1,369,028	\$ -	100%	Complete
			Task Order 2	\$ 2,097,605	\$ 2,097,605	\$ -	100%	Complete
			Task Order 3	\$ 1,246,235	\$ 1,246,235	\$ -	100%	Complete
			Task Order 4	\$ 626,826	\$ 626,811	\$ 15	100%	Complete
			Phase 1/Task 1 - Participation Agreements & Interim Financing Operations Support	\$ 100,000	\$ 562	\$ 99,438	1%	In Progress
			Phase 1/Task 2 - Regulatory and Permit Agencies Coordination. NMFS/USFWS, CDFW plus other pre-permits	\$ 145,000	\$ 16,480	\$ 128,520	11%	In Progress
			Phase 1/Task 3 - Support CWC Responses/Technical Support	\$ 200,000	\$ 1,139	\$ 198,861	1%	In Progress
			Phase 1/Task 4 - Sites Project and CA WaterFix Integrated Results Update	\$ 50,000	\$ 2,532	\$ 47,468	5%	In Progress
			Phase 1/Task 5 - Support to Sites Project Rebalancing	\$ 120,000	\$ 15,801	\$ 104,199	13%	In Progress
			Phase 1/Task 6 - Operational Principles of Agreement/Sites Project Daily Operations Model	\$ 150,000	\$ 8,486	\$ 141,514	6%	In Progress
			Phase 1/Task 7 - USDA Coordinate EA Preparation/Cultural Resources Report	\$ 17,000	\$ 2,581	\$ 14,419	15%	In Progress
				\$ 6,121,694	\$ 5,387,262	\$ 734,432	88%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,371,040	\$ 1,371,040						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 147,174	\$ 99,103	\$ 48,071	67%	Complete
			5 - Preparation of the WSIP Application	\$ 132,990	\$ 130,522	\$ 2,468	98%	Complete
			6 - Preparation of the Application Permits	\$ 85,364	\$ 40,406	\$ 44,958	47%	Complete
			7 - Support Authority Board	\$ 225,512	\$ 160,087	\$ 65,425	71%	In progress
			8 - Maxwell Water Intertie Project	\$ 100,000	\$ 170	\$ 99,830	0%	In progress
			9 - CWC Negotiations	\$ 85,000	\$ -	\$ 85,000	0%	In progress
			10 - Permitting Agency	\$ 95,000	\$ -	\$ 95,000	0%	In progress
				\$ 1,371,040	\$ 930,288	\$ 440,753	68%	
JB Comm	\$ 936,226	\$ 936,226						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 60,350	\$ 46,756	\$ 13,594	77%	In progress
			2 - Message Platform, Rapid Response	\$ 73,075	\$ 48,413	\$ 24,663	66%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 248,701	\$ 221,644	\$ 27,057	89%	In progress
			4 - Media Planning & Outreach	\$ 113,587	\$ 94,731	\$ 18,856	83%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 354,196	\$ 309,620	\$ 44,576	87%	In progress
			6 - ROW Support	\$ 50,000	\$ -	\$ 50,000	0%	In progress
			Other Direct Costs	\$ 36,317	\$ 32,015	\$ 4,302	88%	In progress
				\$ 936,226	\$ 753,179	\$ 183,047	80%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 21,960	\$ 1,240	95%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 29,003	\$ 63,797	31%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 12,639	\$ 7,361	63%	In progress
				\$ 160,000	\$ 84,946	\$ 75,054	53%	
Montague DeRose & Associates, LLC	\$ 75,000	\$ 75,000						
			Municipal Advisory Services	\$ 75,000	\$ 106,887	\$ (31,887)	143%	In progress
				\$ 75,000	\$ 106,887	\$ (31,887)	143%	