

SITES JOINT POWERS AUTHORITY

P.O. Box 517
122 OLD HIGHWAY 99 WEST
MAXWELL, CALIFORNIA, 95955
www.SitesProject.org

JIM WATSON, GENERAL MANAGER
530.410.8250

YOLANDA TIRADO, CLERK
530.438.2309
YTriado@SitesProject.org

Board of Directors

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ROB COOKE, CALIFORNIA DEPARTMENT OF WATER RESOURCES – EX-OFFICIO MEMBER (**NON-VOTING**)

SITES PROJECT AUTHORITY OFFICE OLD HIGHWAY 99 122 WEST MAXWELL, CA 95955

MAY 21, 2018
SITES PROJECT AUTHORITY
Minutes
1:30 p.m.

The Sites Project Authority Board meets in Regular Session this 21st day of May 2018 at the hour of 1:30 p.m. **Directors Present:** Fritz Durst, Chairman, Josh Alpine, Jamie Traynham, Gary Evans, Leigh McDaniels, Don Bransford, Jeff Sutton, Mary Wells, Joe Marsh, Jim Jones, Jeff Harris, Wade Mathis, Don Bader and Rob Cooke. **Directors Absent:** Gray Allen and Greg Johnson. **Alternate Directors Present:** Michael Azevedo, Colusa County. (Other Alternate Directors that may be listed as Present below did not participate in the decision-making process), Josh Alpine, Placer County Water Agency.

Chairman Durst calls to order the May 21, 2018 Regular Meeting of the Sites Project Authority at 1:30 pm., with all Directors present, except Gary Allen, Placer County Water Agency/City of Roseville and Greg Johnson, Western Canal Water District.

Staff Present: Jim Watson, General Manager.
Ernest Conant, Counsel.
Joe Trapasso, Kevin Spesert, Kim Davis - Sites Project Authority.
Yolanda Tirado, Clerk.

Others Present: Oscar Serrano, CICC.
Rebecca Nicholas, JB Comm.
Jake Spooner.
John Buttz.
Doug Montague, Montague & Rose.
Doug Brown, Stradling, Yocca, Carlson & Rauth.
Ed Horton, PCWA.
Zach Barr.

Pledge of Allegiance.

INTRODUCTIONS:

Chairman Durst makes time to allow all those present to introduce themselves.

AGENDA APPROVAL:

It is moved by Director Traynham, seconded by Director Jones to approve the May 21, 2018 Sites Project Authority Agenda. Motion carried: All yes. Absent: Western Canal Water District.

MINUTES APPROVAL:

It is moved by Director Harris, seconded by Director Bransford to approve the May 7, 2018 Sites Project Authority Minutes, as corrected. Motion carried: All yes. Absent: Western Canal Water District.

PERIOD OF PUBLIC COMMENT:

None.

1. **BOARD MEMBER REPORTS:**

None.

2. **CHAIRPERSON’S REPORT:**

None.

3. **MANAGER’S REPORT:**

3.1 Chairman Durst makes time for discussion and possible direction to staff regarding the General Manager’s monthly status report.

Mr. Watson speaks to the project activities for April 2018 on the following topics; Program Management & Administration, Engagement & Outreach, Proposition 1 (WSIP), Environmental (EIR/S), Feasibility Study Report and Engineering and Technical Support activities. He states that a financial advisor has been retained (Montague & Rose) and are in the process of retaining Bond Counsel services. Brief discussion is held regarding same.

3.2 Chairman Durst makes time for a report on the status of Prop 1 WSIP application and WIIN Act Funding.

Mr. Watson speaks to the Prop 1 WSIP application and increasing the Public Benefit Ratio by reducing the funding request, noting that the Sites Project currently is rated in 5th place. Discussion is held regarding earning additional non-monetized points which is done at the Water Commission’s discretion, salmon benefits, implementation risks, etc.

4. **2017 FINANCE & BUDGET AD HOC COMMITTEE:**

4.1 Accept the Treasurer’s Report.

MOTION: It is moved by Director Jones, seconded by Director Wells to accept the Treasurer’s Report as presented. Motion carried: All yes. Absent: Western Canal Water District.

4.2 Approve the Payment of Claims.

MOTION: It is moved by Director Bransford, seconded by Director Sutton to approve the payment of Claims as presented. Motion carried: All yes. Absent: Western Canal Water District.

- 4.3 Chairman Durst makes time to consider approving an award for **RFP #1703 – Bond Counsel Services** to Stradling, Yocca, Carlson & Rauth, to approve the contract, and to authorize the General Manager to sign.

MOTION: It is moved by Director Sutton, seconded by Director Harris to award RFP #1703 – Bond Counsel Services to Stradling, Yocca, Carlson & Rauth, further approve contract for same with terms and conditions as set forth in the contract and authorize the General Manager to sign. Motion carried: All yes. Absent: Western Canal Water District.

- 4.4 Chairman Durst makes time to consider accepting the Authority Finance & Budget Ad Hoc Committee’s recommendation regarding the FY18 Authority Board Membership dues.

Director Traynham provided an overview of the Authority Finance & Budget Ad Hoc Committee’s discussions regarding adjusting the 2018 Authority Board membership dues. The committee recommended that the 2018 Authority membership dues be reduced to \$55,715.00 and that member agencies who have already paid will receive a credit of \$4,285 to be applied to their 2019 membership dues.

MOTION: It is moved by Director Harris, seconded by Director Alpine to accept the Authority Finance & Budget Ad Hoc Committee’s recommendation to revise the Authority Board Membership dues in the amount of \$55,715.00. Motion carried: All yes. Absent: Western Canal Water District.

5. **PHASE 1 RESERVOIR COMMITTEE:**

- 5.1 Chairman Durst makes time for a report on the May 8, 2018 Joint Authority/Reservoir Committee Workshop held in conjunction with the ACWA Spring Conference.

Mr. Watson reports on the May 8, 2018 Joint Authority/Reservoir Committee Workshop held in conjunction with the ACWA Spring Conference. He states discussion was held regarding process and procurement and the 10th service line, noting that Phase 2 is still on track. No action was taken

- 5.2 Chairman Durst makes time for a report on the May 18, 2018 Reservoir Committee meeting.

Mr. Watson reports on the May 18, 2018 Reservoir Committee meeting stating key items of discussion were the WIIN Act Funding, Bond Counsel and Interim financing. No action was taken.

- 5.3 Chairman Durst makes time for discussion and possible direction to staff regarding recommended approaches to Phase 2 Interim Financing.

Mr. Montague speaks to recommend approaches for Phase 2 Interim Financing, highlighting the activities that the Authority’s Municipal Financial Advisor team has been conducting to develop an Phase 2 Interim Financing Plan and Phase 2 Participation Agreements, No action was taken.

- 5.4 Chairman Durst makes time for discussion and possible direction to staff regarding the reprioritization of the Phase 1 Budget.

Director Traynham provided an overview of the Authority Finance & Budget Ad Hoc Committee’s discussions regarding the reprioritization of the Phase 1 Budget. Director Traynham noted that the reprioritized budget focuses on completion critical task items through the end of Phase 1 (December 31, 2018) and provides funding for essential operations through the 1st Quarter of 2018.

MOTION: It is moved by Director Harris, seconded by Director Alpine to accept the Authority Finance & Budget Ad Hoc Committee’s recommendation regarding the reprioritization of the Phase 1 Budget. Motion carried: All yes. Absent: Western Canal Water District.

- 5.5 Chairman Durst makes time for a report on the Reservoir Committee's activities to perform a risk assessment.

Mr. Watson reports on the Reservoir Committee's activities to perform a project wide Risk Assessment. Discussion was held regarding risk assessments identified, traditional design, and reduced costs by pursuing alternative delivery.

6. **PHASE 1 MEMBERSHIP & GOVERNANCE AD HOC COMMITTEE:**

Chairman Durst makes time for discussion and possible direction to staff regarding the status of participation in the Authority and/or Reservoir Committee. He states the participation/membership of the Colusa Indian Community is still not finalized. Brief discussion is held.

7. **PHASE 1 LEGISLATIVE & OUTREACH AD HOC COMMITTEE:**

Chairman Durst makes time for discussion and possible direction to staff regarding the status of federal and state legislative activities and the Project's public outreach efforts.

Ms. Nicholas updates the Board on the Outreach Ad Hoc Committee's efforts in reaching the public and state and federal people.

8. **PHASE 1 LAND USE AD HOC COMMITTEE:**

Chairman Durst makes time for discussion and possible direction to staff regarding the status of engagement and outreach efforts to local agencies related to impacts or changes in land use.

Director Evans states had contact with the Maxwell Unified School District regarding their concerns on traffic issues as it relates to the Project.

9. **PHASE 1 CONSULTATION COMMITTEES:**

Chairman Durst makes time for discussion and possible direction to staff regarding the status of engagement and outreach efforts related to the following areas:

- Tribal Official
Nothing to report at this time.
- Landowner and Community interests
Ms. Wells states there are no new developments.
- Environmental Interest
Mr. Bransford states it is difficult to schedule meetings, but he will continue to work with Environmental NGOs to schedule additional meetings
- Business & Labor Interests
Mr. Spesert briefly speaks to matters he is working on.

ADJOURN:

Chairman Durst adjourned the meeting at 2:50 p.m., to reconvene in Regular Session on June 18, 2018 at the hour of 1:30 p.m.

Fritz Durst, Chairman

Yolanda Tirado, Clerk to the Sites Project
Authority Board

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