November 19, 2018, 1:30 p.m.
Sites Project Authority
MINUTES

The Sites Project Authority Board of Directors met in Regular Session on November 19, 2018 at the hour of 1:30 p.m. Directors Present: Fritz Durst, Chair, Jeff Sutton, Jim Jones, Greg Johnson, Doug Parker, Zachary Dennis, Dan Ruiz, Joe Marsh, Gary Evans, Gray Allen, Leigh McDaniel, Jeff Harris. Directors Absent: Don Bransford. Alternate Directors Present: Don Bader, U.S. Bureau of Reclamation, Rob Cooke, Shelly Murphy, Sean Joherty, and Michael Azevedo. Alternate Directors Absent: Logan Dennis, Glenn Colusa Irrigation District, Bill Busath, City of Sacramento /Sacramento County Water Agency. Associate Members Absent: Mary Wells.

Staff Present: Jim Watson, General Manager.
Ernest Conant, Counsel.
Jamie Trayhnam, Treasurer.
Kevin Sipeset, Joe Trapasso, Rob Thomson, Sites Project Authority.
Yolanda Tirado, Clerk.

Others Present: Scott Brown, LWA.
John Buttz, Robert Boling, HDR.
Kim Floyd, KFC/K&A.
Jeff Kivett, Brown & Caldwell.
Edgar Benitez, Forterra.
Oscar Serrano, CICC.
Kerry Schmitz, SCWA.
Charlene Vaugh, K-COE.
Ed Horton, PCWA.
Emil Cavagvilo, OAWD.
Farid Motaed, Fugro.
Michael Hurley, CalWater.
Rob Tull, CH2M Hill.
Sara Katz, Katz & Associates.

Pledge of Allegiance.

INTRODUCTIONS:
Chairman Durst asked those present to introduce themselves.

AGENDA APPROVAL:
It was moved by Director Sutton, seconded by Director Harris to approve the November 19, 2018 Sites Project Authority Agenda. Motion carried: All Directors present voted yes.

MINUTES APPROVAL:
It was moved by Director Parker, seconded by Director Allen to approve the October 22, 2018 Sites Project Authority Minutes, as presented. Motion carried: All Directors present voted yes.

PERIOD OF PUBLIC COMMENT:
Chairman Durst called for public comment. Hearing none, he closed the period of public comment.

1. BOARD MEMBER REPORTS: (No action will be taken)
   
   Director Evans expressed concern regarding wording and posting of the Agenda. Brief discussion followed with no action taken.

2. CHAIRPERSON’S REPORT:
   
   Chairman Durst spoke to a request of Director Harris regarding advancing the project.

3. MANAGER’S REPORT:

3.1 Discussion and possible direction to staff regarding the General Manager’s Monthly Status Report. (Attachment 3-1A)
   
   Mr. Watson provided an overview and review of activities conducted during the month of October 2018. Brief discussion followed with no action taken.

3.2 Discussion and possible direction to staff regarding Proposition 1 WSIP application activities. (Attachment 3-2A)
   
   Mr. Watson provided an overview of the Proposition 1 WSIP application activities. He stated the first Quarterly Report covering project development activities was submitted to the California Water Commission, and work continues on the early funding agreement.
3.3 Discussion and possible direction to staff on ongoing U.S. Bureau of 
Reclamation activities and WIIN Act Funding.

Mr. Watson and Mr. Thomson provided an overview on ongoing U.S. 
Bureau of Reclamation activities and WIIN Act Funding. Brief discussion 
followed with no action taken.

4. 2018 FINANCE & BUDGET AD HOC COMMITTEE:

4.1 Accept the Treasurer’s Report. *(Attachment 4-1A)*

**Action:** It was moved by Director Jones, seconded by Director Dennis to 
accept the Treasurer’s Report as presented. Motion carried: All Directors 
present voted yes.

4.2 Approve the Payment of Claims. *(Attachment 4-2A, B, & C)*

**Action:** It was moved by Director Sutton, seconded by Director Jones to 
approve the Payment of Claims as presented. Motion carried: All Directors 
present voted yes.

4.3 Approval of the Authority’s 2019 Work Plan and Budget. *(Attachment 4.3A)*

Ms. Traynham provided an overview of the Authority’s 2019 Work Plan and 
Budget. Discussion followed.

**Action:** It was moved by Director Dennis, seconded by Director Sutton to 
approve the Authority’s 2019 Work Plan and Budget as presented. Motion 
carried: All Directors present voted yes, with the exception of Director Jones 
who voted in opposition.

5. PHASE 1 RESERVOIR COMMITTEE:

5.1 Report on the Reservoir Committee’s approval of the 2019 Work Plan 
and Budget, which includes reprioritization of remaining Phase 1 
budget (through March 31, 2019) and work to be performed under a 
new participation agreement (from April 1 through December 31, 
2019). *(Attachments 5.1A)*.

Mr. Watson reported on the Reservoir Committee’s approval of the 
2019 Work Plan and Budget. Discussion followed regarding the 
reprioritization of the remaining Phase 1 budget and the work to be 
performed under a new participation agreement with no action taken.

5.2 Report on the Reservoir Committee’s approval to formally rescinding 
the Phase 2 Reservoir Project Agreement and approve a new 2019 
Reservoir Project Agreement. *(Attachments 3-4A)*

Mr. Watson reported on the Reservoir Committee’s approval to 
formally rescind the Phase 2 Reservoir Project Agreement and 
approval of a new 2019 Reservoir Project Agreement. Brief discussion 
followed, with no action taken.
5.3 Approve the Reservoir Committee’s recommendation to select HDR for Service Area A – Project Integration and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Sutton, seconded by Director Parker to approve the Reservoir committee’s recommendation to select HDR for Service Area A – Project Integration and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

5.4 Approve the Reservoir Committee’s recommendation to select Brown & Caldwell for Service Area B – Project Controls and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Dennis, seconded by Director Allen to approve the Reservoir Committee’s recommendation to select Brown & Caldwell for Service Area B – Project Controls and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

5.5 Approve the Reservoir Committee’s recommendation to select Katz & Associates for Service Area C – Communications and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Sutton, seconded by Director Evans to approve the Reservoir committee’s recommendation to select Katz & Associates for Service Area C – Communication and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

5.6 Approve the Reservoir Committee’s recommendation to select CH2M Hill for Service Area D – Operations Simulation Modeling and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Dennis, seconded by Director Allen to approve the Reservoir Committee’s recommendation to select CH2M Hill for Service Area D – Operations Simulation Modeling and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

5.7 Approve the Reservoir Committee’s recommendation to select ICF for Service Area F – Permitting & Agreements and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Harris, seconded by Director Sutton to approve the Reservoir Committee’s recommendation to select ICF for Service Area F – Permitting & Agreements and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.
5.8 Approve the Reservoir Committee's recommendation to select Bender Rosenthal for Service Area G – Real Estate and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Evans, seconded by Director Marsh to approve the Reservoir Committee's recommendation to select Bender Rosenthal for Service Area G – Real Estate and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

5.9 Approve the Reservoir Committee's recommendation to select Fugro for Service Area I – Geology & Geotechnical Engineering and authorize staff to begin contract and task order negotiations.

**Action:** It was moved by Director Evans, seconded by Director Harris to approve the Reservoir Committee's recommendation to select Fugro for Service Area I – Geology & Geotechnical Engineering and authorize staff to begin contract and task order negotiations. Motion carried: All Directors present voted yes, with, the exception of Director Jones who Abstained.

6. **PHASE 1 MEMBERSHIP & GOVERNANCE AD HOC COMMITTEE:**
Discussion and possible direction to staff regarding the status of participation in the Authority and/or Reservoir Committee.

Mr. Watson updated the Directors on the two entities interested in participation in the Authority and/or Reservoir Committee, with no action taken.

7. **PHASE 1 LEGISLATIVE & OUTREACH AD HOC COMMITTEE:**
Discussion and possible direction to staff regarding the status of federal and state legislative activities and the Project's public outreach efforts.

Director Sutton provided an overview of the federal and state legislative activities and the Project's public outreach efforts. He also spoke to a trip to Washington, D.C. and inquired as to whether anyone was interested in going.

8. **PHASE 1 LAND USE AD HOC COMMITTEE:**
Discussion and possible direction to staff regarding the status of engagement and outreach efforts to local agencies related to impacts or changes in land use.

Director Evans and Mr. Spesert discussed, generally, activities that would be undertaken for obtaining rights of entry.
9. PHASE 1 COORDINATION COMMITTEES:
Discussion and possible direction to staff regarding the status of engagement and outreach efforts related to the following areas:

   o Tribal Officials
     Mr. Spesert stated a Tribal meeting has been scheduled for December 6, 2018.

   o Landowner and Community Interests
     None.

   o Environmental Interests
     None.

   o Business & Labor Interests
     Director Allen stated a meeting is being considered within the next two weeks.

     Chairman Durst adjourned the meeting at 2:45 p.m., to reconvene on December 17, 2018 at the hour of 1:30 p.m.

Fritz Durst, Chairman

Yolanda Tirado, clerk to the Sites Project Authority Board