



Topic: **Reservoir Committee Agenda Item 2-1**      **2018 April 19**

Subject: **Monthly Status Report**

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**Requested Action:**

No action requested. Informational item.

**Detailed Description/Background:**

General Manager and staff to provide an update on project activities for March 2018 for; Program Management & Administration, Engagement & Outreach, Proposition 1, Environmental, Feasibility Study, and Engineering and Technical Support.

**Prior Reservoir Committee Action:**

None.

**Fiscal Impact/Funding Source:**

None

**Staff Contact:**

Jim Watson

**Attachments:**

Attachment 2-1: March 2018 Status Report

Topic: **Sites Reservoir Project, Phase 1**

Subject: **Monthly Status Report**

Report Period: **2018 March**

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### Monthly Status Summary:

The Program continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan. The remaining work to complete Phase 1 includes actively engaging with the Water Commission in their selection process, developing an application for WIIN Act funding, organizing and getting prepared to respond to comments regarding the Draft EIR/S, preparing for the rebalancing process, and developing the Phase 2 work plan, funding, and execution of new Phase 2 participation agreements. The following highlights the status of activities conducted during the month of March 2018:

### Program Management & Administration:

Contract Management and Compliance: Continued review and management of consultant contracts and evaluation of their compliance. Processed contract modifications and continued development of consultant contracting files and tracking logs.

### Procurements:

- Financial Auditor: Began work to initiate financial audit for fiscal years of 2016 and 2017. Contract awarded at Authority Board March 19, 2018 meeting.
- Municipal Financial Advisor Services: From the five proposals received, three firms were interviewed. The contract with Montague DeRose was approved at the Authority’s March 19, 2018 meeting. A kickoff meeting was held to begin crafting a plan for near-term and long-term financing.
- Bond Counsel Services: Preparations to release an RFP in mid-April.
- Independent Advisors: Researched expertise in the areas of finance and alternative delivery, respectively.
- Services Needed in Phase 2: Staff continued work in developing an Request for Qualifications to obtain consultants for the nine service lines identified in the draft procurement plan.

Procurement Plan: Continuing to advance the project-level procurement plan to allow the use of alternative delivery methods to facilitate the transition needed to evolve from the current “centralized” preliminary engineering and planning to use of multiple competitively-bid design and construction contracts.

Phase 2 Work Plan: Developing a proposed work plan and associated cash flow

Agreement with Reclamation: Submitted past quarterly financial information.

Administrative Support: Working to retain administrative staff having prior experience with performing the duties of a board clerk for monthly meetings of both the Authority and Reservoir Committee.

**Engagement & Outreach:**

Continuing to coordinate with landowners, media outlets, state and federal elected officials, and coalitions of regional and statewide organizations; to plan and facilitate meetings and site tours with program stakeholders; and to conduct research into the rich history of the project area.

Conducted project presentations for the San Joaquin County Farm Bureau's Water Committee, MWD Sacramento Valley tour participants, and a Bay Area-based Ag-tourism association. Initiated preparation of several new collateral materials including new general overview brochure and began development of a new animation covering project operations and other technical details.

Responded to inquiries from stakeholders, media, and elected officials regarding the status of the California Water Commission's initial technical evaluation related to the Public Benefit Ratio (PBR) component score and the Sites Project Authority's appeal.

Monthly Website Usage: 1,113 unique users or visitors and 1,796 times they visited.

**Proposition 1 (WSIP) Application:**

Attended the monthly Water Commission meeting to request their technical reviewers meet with applicants in advance of the April 20, 2018 posting of staff's evaluation of the appeal that was submitted on February 23, 2018 and to request additional meetings with technical reviewers to clarify elements in the August 14, 2017 application related to the other three component scores that will be evaluated by the Water Commissioners in June.

Reviewed the Water Commission's proposed Early Funding Agreement.

**Environmental Documentation (EIR/S):**

Additional comments on the Draft EIR/EIS were received and incorporated into the evaluation and response processes.

**Federal Feasibility Report:**

Working with Reclamation to prepare an application for consideration of federal funding as authorized in the WIIN Act for a locally-led water storage project.

**Engineering & Technical:**

Advancing the risk assessment to incorporate strategies to mitigate risks identified in February.