ROLL CALL & QUORUM: Roll was called, which resulted in 18 eligible representatives in attendance plus 1 participating by phone. This equates to 81.3% of the current participation percentage being in attendance, which is greater than the 50% needed to have a quorum of the Reservoir Committee.

ATTENDANCE: See attached list.

CALL TO ORDER: Chairman Bettner called the meeting to order at 1:30 PM followed by the Pledge of Allegiance.

AGENDA APPROVAL: It was moved by Member Robert Cheng and seconded by Member Eric Leiderman to approve the September 21, 2017 Sites Reservoir Committee Agenda. Motion approved unanimously.

MEETING MINUTES APPROVAL: Approval of July 20, 2017, Meeting Minutes was moved by Vice Chairman Doug Headrick and seconded by Jeff Davis with minor change. Motion carried unanimously.

Noted discussion of a follow-up item in the prior meeting that was not included in the September agenda. Agreed to add reconsideration of rules and procedures to ensure a quorum to the agenda for the October meeting.

INTRODUCTIONS

Kevin Spesert and Joe Trapasso were introduced to the Reservoir Committee as the Business and Community Manager and Program Operations Manager, respectively.

PERIOD FOR PUBLIC COMMENT: No public comment

REPORTS:

1. Chairperson’s Report: 20 min Bettner & Headrick

1.1 Introductory remarks
Chairman Bettner emphasized using this meeting to focus on discussion of contracts (Agenda Item 5) and planning for Phase 2.

1.2 August Status Report (Informational)  (Attachment 1-1)

The August Status Report documents the submission of the Water Storage Improvement Program (WSIP) Application to the California Water Commission (Water Commission). The submission was followed up with a teleconference workshop with the Reservoir Committee on August 30, 2017. The Draft Environmental Impact Report and Environmental Impact Statement (EIR/S) and the U.S. Bureau of Reclamation (USBR) Draft Federal Feasibility Report was provided as part of the WSIP Application to the Water Commission.

1.3 An informational report out from the September 8, 2017, Special Board Meeting and September 18, 2017, Authority Board Meeting for discussion.

Special Board Meeting: Extended public review period for the Draft EIR/S through January 15, 2018 (further discussion under Agenda Item 2).

Monthly Board Meeting:

- Phase 1 work and budget reprioritization and contract amendments for CH2M HILL, AECOM, ICF, and Jerry Johns were conditionally approved pending Reservoir Committee approval of the scope of work and budgets (Reservoir Comm. Agenda Item 5).

- The Authority executed agreements with Spesert (Business/Community Manager) and Trapasso (Program Operations Manager).

Public meetings as planned for California Environmental Quality Act (CEQA)/National Environmental Policy Act (NEPA) compliance are being scheduled for the first week of December 2017. An informational meeting for affected locals is planned for next Tuesday, September 26, 2017.

The Authority Board met on Monday, September 18, 2017, and conditionally approved the reprioritized budget and contract amendments to expand the consultants’ scope of work. The conditional approval was to allow the Reservoir Committee to act on the budget and contract amendments that have been delegated to the Reservoir Committee (refer to agenda item 2).

1.4 The GM requested potential agenda topics for the proposed workshop to be held Tuesday afternoon, November 28, 2017, at the Association of California Water Agencies (ACWA) Conference in Anaheim. The following topic was suggested:

After discussion, there was agreement that the workshop provide a synopsis of Phase 2 and the next steps for the Project prior to the Water Commission decision on funding allocation in June 2018. Staff will move forward to plan a workshop on Tuesday afternoon, on November 28, 2017. Members agreed to provide additional topics to General Manager Watson as they arise.
1.5 Proposed 2018 Meeting Calendar

- Discussion and possible direction to staff regarding the proposed 2018 monthly meeting dates for the Reservoir Committee.

Changes to Attachment 1-5 include: The Authority’s meeting in January and February 2018 will be been shifted one week to accommodate holidays.

It was agreed the Reservoir Committee meetings maintain the alternating schedule and locations; however, the Thursday afternoon meetings in Sacramento will begin at 2 PM rather than 1:30 PM.

- Discussion and possible direction to staff regarding a proposed trip to Washington DC that should include participants in the Reservoir Committee.

Currently, any trip would be informational and provide an update of the project’s status and Water Commission’s process. Given other priorities, deferral to early 2018 - potentially after the Water Commission’s initial scoring - is being considered.

- Discussion and possible direction to staff regarding public meetings planned for September 26, December 5, and December 7, 2017.

The September 26 public meeting will provide an update on the WSIP application and answer general questions. The December meetings will include public’s comments to the Draft EIR/S.

No public comment was made.

2. Document Review Work Group: 30 min Bettner

2.1 Environmental Impact Report and Environmental Impact Statement (EIR/S):

- Discussion of the time extension for public review for possible direction to staff.

- Consider additional studies and analysis to provide supplemental information

The extension of the Draft EIR/S comment period has been announced. The State Clearinghouse has received all information needed to complete the administrative record for the CEQA review period extension. The Secretary of the Interior continues to work on the documentation for the extension of the NEPA review process. The extension of the deadline has no effect on the Water Storage Investment Program (WSIP) Application.

The September 18 joint press release by the Authority and Reclamation was distributed as information. It includes the planned public meeting dates on December 5 (Sacramento) and December 7 (Maxwell).
Rob Thomson will have a meeting to discuss comments on Tuesday, October 9, 2017.

Rob Thomson has received two comments so far.

2.2 Water Storage Investment Program (WSIP) Application to the Water Commission:

2.2.1 Discussion of the Water Commission’s request for additional information, which was due September 15, 2017.

The Water Commission asked the Authority to provide electronic copies of the models used in the WSIP application, such as the CALSIM II model, spreadsheets used to calculate recreation visitation, and HECRAS files for flood damage reduction modeling. Other applicants received similar comments. This is additional documentation of the application findings that wasn't specifically requested in the application form or in the regulations.

Each applicant that received a letter requesting further information was given two weeks to respond. The response from the Sites Project was received ahead of schedule, and the Water Commission staff is performing eligibility assessments that will be complete by the next Water Commission meeting.

2.2.2 An informational report out from the September 20, 2017, Water Commission meeting.

The following link is to the Executive Summaries submitted by 12 applicants: https://cwc.ca.gov/Pages/2017/09_September/Agenda.aspx

General Manager Watson expressed concern that the Water Commission may fall behind schedule to cause the Phase 1 rebalancing process to extend beyond June 30, 2018. There is also a concern the Commission may ask their staff to explain each project to the Commissioners instead of allowing the applicants to present their project and approach to their application. During the period for public comment, both the Contra Costa Water District and the Authority responded that a presentation or interview with the Commissioners was essential before the preliminary rankings were decided in January 2018. Further, that a trip to visit each site should be considered to better understand how each project would be implemented.

The Water Commission plans to conduct a three-day workshop in March 2018 to allow staff to present their assessment of public benefit ratio combined with any applicant’s rebuttal. After a period for public comment, the Water Commissioners plan to decide what public benefit ratio to use in further consideration of each application. A final decision to assign a dollar amount to each project is not expected to occur until June 2018.

The remainder of the Water Commission meeting included a summary of the Central Valley Project and a review of current California Department of Water Resources (DWR) reports, the ACWA Storage Integration Study, and a discussion
of water infrastructure, climate change, and need for improved data collection by UC Merced professor Roger Bales.

2.2.3 A presentation followed by discussion of the WSIP Herrin/Carlson application results including an estimate of deliveries and associated repayment costs using different assumptions.

Repayment considerations under WSIP:

- Jeff Herrin reviewed the baseline assumptions for the modeling; factors affecting repayment; preliminary analysis of major drivers which include the amount of water delivered, project cost (modification of the design), and state and federal cost share. The WSIP financial analysis does not address all issues needed to rebalance the project for Phase 2.

- In the case of the WSIP Application, the repayment analysis shows a best-case scenario with maximum state and federal investment in the project. The average annual water supply cost can vary greatly, as it depends on the amount of state and federal funding received. Participation by the State and Federal Government influences the cost and interest rate that the Authority must pay.

- The WSIP application used the deliveries determined from the CALSIM II model and assigning a cost for eligible and non-eligible benefits. It used the 100-year economic life as allowed in the WSIP Regulations, which results in a timeline consisting of a seven year construction period, a forty year repayment period with annual operations and maintenance costs, and fifty-three years of post-repayment operations and maintenance. Based on the assumptions used, the average annual supply cost during the loan repayment period is $422/AF.

- The calculation of interest during construction assumed that funding for public benefits will be dispersed by the California Water Commission to the successful applicants on a pay-as-you-go basis, which is consistent with the partnership approach proposed by the Authority in its WSIP Application.

- Further discussion of with the Reservoir Committee (probably the Operations Work Group and Economics Work Group) will be needed to ensure the correct assumptions are used in the repayment analysis to support the Phase 1 rebalancing process.

- The concept of “Beneficiary Pays” is included in the Authority’s WSIP application; which gives the Authority room to negotiate risk allocation. The WSIP regulations do not set aside any funds or provide any discussion of how to address changes in the project cost subsequent to a funding award.

- General Manager Watson suggested the Committee members review the other applications to see how they have addressed the risk allocation and proposed Proposition 1-eligible benefits.

Potential evaluation:

- AECOM will continue to provide additional analysis with the option to perform a more robust calculation model.
2.2.4 Discussion and possible direction to staff regarding next steps in the application process and responding to Water Commission’s requests.

- After a discussion of next steps for financial model, the Reservoir Committee agreed to pursue analysis with a limited evaluation to better understand the critical drivers and what further analysis is needed. It was agreed that the rebalancing effort falls under both the Economics Work Group and the Operations Work Group’s responsibilities.

- A suggestion was made to conduct an independent estimate for confidence, which is a consideration for Phase 2. An improved estimate can also be achieved through risk adjustment in the current cost estimate, which will further define bonding for real estate, design, construction, and delays.

- If the “beneficiary pays” concept remains as proposed, there will be no additional risk to members.

No public comment was made.

3. **Reservoir Operations Work Group:** 30 min Kunde & Ruiz

3.1 Report on efforts to define modeling and analysis needed to support each member’s development of their value proposition, which is needed to conduct the rebalancing process for discussion and possible direction to staff.

- The Reservoir Operations Work Group had 2 conference calls in the last 2 weeks to discuss the Phase 1 rebalancing and operations modeling. The first call discussed the proposal to modify tasks related to the hydraulic modeling. The Authority’s Budget Committee agreed to reprioritize funds for modeling efforts, as well as managing the WSIP application process and to conduct early permit-related consultations, allowing for the contracts with CH2M HILL, AECOM, ICF, and Jerry Johns to update their respective scopes of work.

- The second call further discussed rebalancing and what kind of information was needed for the different participants of the project to be well informed moving forward. Additional modeling needs were identified to determine any change in scope of work for consultants. It was agreed that better rules were needed to define the rebalancing criteria.

- Operations and the Biological opinion from Cal Water Fix affect flow and diversion requirements into the Sacramento River. This will affect flows on the project and the ability to divert. It will also be necessary to analyze the impacts on South-of-Delta demands to understand the risk of getting water across the Delta.

The Operations Work Group plans to have a conference call on Wednesday, September 27, 2017, to continue discussion on the items mentioned above.

The Reservoir Committee will continue to work on Operational Principles of Agreement with DWR and USBR, water rights, and further research into using
storage as a component for financing the project (potentially some projects in Idaho that use a similar method).

3.2 Report on efforts to develop the criteria to be used in the rebalancing process for discussion and possible direction to staff.

The Operations Work Group plans to convene additional meetings to develop the criteria. The Authority’s Membership and Governance Committee plans to address this topic in October to set expectations and to provide over-arching requirements, as applicable.

3.3 Discussion of conducting a joint effort with the Finance & Economics Work Group to advance an alternative repayment concept based on reservoir capacity. Repayment based on release of an acre-foot of water has been the working assumption used to date.

It was agreed the Finance & Economics Work Group would advance the Cost Development Model, provide input on a decision support system to enable different scenarios to be evaluated, and to work on cost and finance-related issues. The Operations Work Group would address issues related to water rights, operational agreements needed with CVP and SWP, and operational rules to ensure diversions into storage are maximized.

No public comment was made.

4. Site Works Work Group: 20 min Azevedo

4.1 Consider a concept-level study to potentially increase the operational flexibility by diverting more water from the proposed Delevan Intake/Outlet works instead of the current priority to divert at Red Bluff.

Based on the discussion it was agreed that this study should be performed.

4.2 Consider advancing the concept-level study to pump water from the Colusa Basin Drain during winter-spring season as a potential means to increase the annualized storage in the Reservoir.

A prior evaluation determined this concept was technically feasible. The proposed next step is to prepare an estimate of the potential volume of water that could be reliably diverted into storage on an annualized basis.

Based on the discussion it was agreed that this study should be performed.

4.3 Consider a concept-level study to evaluate routing reservoir releases associated with reservoir emergency drawdown into the Sacramento River to minimize flows into the Colusa Basin Drain by modifying the proposed piping to increase releases back to the Sacramento River.

Based on the discussion it was agreed that this study should be performed.

No public comment was made.
5. **Finance & Economics Work Group:** 60 min Watson for Traynham

5.1 Review Treasurer’s report (informational). (Attachment 5-1)

Treasurer Traynham provided an overview and review of the Treasurer’s Report for August 2017 and responded to questions. This report was approved by the Authority Board on September 18, 2017.

5.2 Provide a status of the Phase 1 invoicing (2nd cash call).

Invoices are being prepared for distribution by end of the month/first week of October. The invoices include all changes in allocation of Class 1 water that became available, requests for additional Class 2 water, and the balance due for Phase 1 ($48.50/acre-ft. of Class 1 and $24.25/acre-ft. for Class 2 participation), and rounding differences (i.e. original invoices included fractional acre-ft. and should have been rounded to the nearest acre-ft.).

5.3 Phase 1 Work Plan and Budget Reprioritization (Attachment 5-3)

The Phase 1 work plan consists of WSIP, EIR/S to draft status, assistance with Feasibility Report, participants’ onboarding process, Phase 2 Work Plan and budget. The development of business systems and controls was deferred for Phase 2; however, Kevin Spesert and Joe Trapasso will work on this. The committee will continue to work with USBR to advance Sites Reservoir Feasibility Studies.

The next step for the Sites Project will be to negotiate with the Water Commission. As stated previously, the risk of delay with the Water Commission was estimated at three months and is included in the updated Phase 1 Work Plan to ensure there is sufficient budget, if needed, to extend Phase 1 by 3 more months.

With the Draft EIR/S response to comments time period extended additional information could help to clarify how the project will operate. Key aspects include new flow requirements attributable to operation of Cal Water Fix, winter/spring diversions in the Sacramento River, and the current biological correlation study.

Grid interconnection studies, hydropower studies, other technical studies have been deferred until Phase 2.

The proposed reprioritized budget does not affect the Phase 1 participation cost, which will remain $48.50 per acre foot for Class 1 and $24.25 per acre-foot for Class 2 participation.

Reprioritization will include:

- Total expenses that are less than the total projected revenue.
- Contingency is included for work planned to be performed in 2018.
The cost associated with a potential three month extension of Phase 1 is included.

Defers work not associated with the WSIP Application, advancement of EIR/S, or essential early permit consultations. The deferred work will be revisited in spring of 2018.

Total cost of the above items is $1,305,000, and a true-up of the budget will be performed at the end of Phase 1.

Robert Cheng indicated that he needs to discuss the reprioritized Class 1 water allocations to Coachella Valley. Other members were told to address similar concerns to General Manager Watson.

Following a presentation and report from the Finance & Economics Work Group, consider a recommendation to amend the current Phase 1 work plan and budget to reprioritize work in response to new information. The recommendation reflects the results from a joint meeting of both the Authority’s Finance & Budget Committee and Reservoir Committee’s Finance & Economics Work Group that provided direction to staff.

Approval to amend the Phase 1 work plan based on the information provided was moved by Rob Kunde and seconded by Doug Headrick. The motion carried unanimously.

5.4 Consider approval to amend the following master services contracts. The amount of any contract amendment is dependent upon any action taken as part of agenda item 5.3. Proposed scopes of work are included in Attachment 5-3.

5.4.1 CH2M HILL: Consider staff’s recommendation to increase the contract capacity and authorize tasks related to providing additional CALSIM (and other) modeling results, advance the Draft EIR/S and respond to comments, and provide information that will be used in the Phase 1 rebalancing process.

Approval of this amendment to the contract would increase the capacity by $835,000 on their current contract; notice to proceed would be today if approved.

Approval to amend the Ch2m contract was moved by Jeff Davis and seconded by Eric Leitteman. The motion carried unanimously.

5.4.2 AECOM: Consider staff’s recommendation to increase the contract capacity and authorize tasks related to preparing additional technical and engineering studies of proposed facilities, support efforts to respond to Water Commission’s questions regarding the WSIP application, and provide information that will be used in the Phase 1 rebalancing process.

Amendment to the contract would increase the capacity by $261,360 on the current contract, and the notice to proceed would be given today. There is no notice to proceed on the modeling tool at this time.
Approval to amend the AECOM contract was moved by Jeff Davis and seconded by Rob Kunde. The motion carried unanimously.

5.4.3 **ICF:** Consider staff’s **recommendation** to increase the contract capacity and authorize tasks related to extending the role of the Environmental Planning and Permitting Manager, and senior-level expertise in aquatic resources and biology to support advancing the Draft EIR/S and early permit consultations.

General Manager Watson to correct typo in description and amend contract capacity number to $550,000.

Approval to amend the ICF contract was moved by Jeff Davis and seconded by Eric Leitertman. The motion carried unanimously.

5.4.4 **Johns:** Consider staff’s **recommendation** to increase the contract capacity to continue to (1) advance the operational principles of agreement that will be needed with Reclamation and DWR and will be a factor used in the Phase 1 rebalancing process and (2) advance an alternative repayment concept based on reservoir storage capacity.

This contract amendment would increase Jerry John’s contract capacity to $85,000 on the current contract.

Approval to amend the ICF contract was moved by Robert Cheng and seconded by Rob Kunde. The motion carried unanimously.

No public comment made.

6. **Recap & Adjourn**

6.1 Agenda topics for next meeting? None were specified.

The next Reservoir Committee meetings will take place on Friday, October 20, 2017, starting at 9:30 am at the Sites Project Office in Maxwell, CA

6.2 Review of Action/Follow-up items: Action items are provided under the applicable agenda item.

**ADJOURN**

Meeting adjourned at 04:18 PM.

Chairperson
Thad Bettner

General Manager
Jim Watson

2017 Oct 22
Current Voting Committee Participants (27):

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18 Present at start of Meeting (See Note 1)
76.3% Percentage in Attendance

NOTE 1: Participation by phone are not counted in quorum or voting.
NOTE 2: Additional participants were on the phone, but did not identify themselves.
### Attachment B to Meeting Minutes - Attendance

**Current Voting Committee Participants (27):**

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- **NOTE 2:** Additional participants were on the phone, but did not identify themselves.
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**Non-Voting Committee Participants (2):**

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**Authority, Non-Signatory (7):**

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<td>☐ Ed Horton</td>
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<td>☐ Jim Peifer</td>
<td>☐ Dan Sherry</td>
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<td>Tehama-Colusa Canal Authority</td>
<td>☐ Jeff Sutton</td>
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**Staff & Consultants:**

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<tr>
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**Other Attendees:**

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<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Contact (Phone &amp; E-mail)</th>
</tr>
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<tbody>
<tr>
<td>Jason Farselan</td>
<td>HDR</td>
<td>916.817.4932</td>
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<tr>
<td>Linc To</td>
<td>HDR</td>
<td>415.385.9472</td>
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<tr>
<td>Brian Bullock</td>
<td>PSOMAS</td>
<td>916.826.3116</td>
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<tr>
<td>Monique Briard</td>
<td>ICF</td>
<td>916.231.9551</td>
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<tr>
<td>Jim O'Toole</td>
<td>ESA</td>
<td>707.795.0904</td>
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