



Topic: **Authority Board Agenda Item 3-1**

2018 March 19

Subject: **Monthly Status Report**

Requested Action:

No action requested. Informational item.

Detailed Description/Background:

General Manager and staff to provide an update on project activities for February 2018 for; Program Management & Administration, Engagement & Outreach, Proposition 1, Environmental, Feasibility Study, and Engineering and Technical Support.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

None

Staff Contact:

Jim Watson

Attachments:

Attachment 3-1: February 2018 Status Report

Topic: **Sites Reservoir Project, Phase 1**

Subject: **Monthly Status Report**

Report Period: **2018 February**

Monthly Status Summary:

The Program continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan. The remaining work to complete Phase 1 includes actively engaging with the Water Commission in their selection process, developing an application for WIIN Act funding, organizing and getting prepared to respond to comments regarding the Draft EIR/S, preparing for the Phase 1 rebalancing process, and developing the Phase 2 work plan, funding, and execution of new Phase 2 participation agreements.

The following highlights the status of activities conducted during the month of February 2018:

Program Management & Administration:

Contract Management and Compliance:

Continued review of consultant contracts and evaluation of their compliance. Worked with consultants on resolving compliance issues. Processed multiple contract amendments and continued development of consultant contracting files and tracking logs.

Procurements:

Evaluated proposals received in response to the Independent Annual Financial Auditing Services Request for Qualifications/Proposals. Met with Reservoir Committee on evaluation results and provided recommendation on firm to conduct the work. Initiated preparation of a contract with Fechter and Company, Certified Public Accountants after Authority Board approval.

Responded to questions and clarifications received to the Municipal Advisor Services RFP. Developed proposal evaluation and interview process, including evaluation tools. Evaluated the five received proposals and selected three firms for interview. Initiated preparation for interview process.

Staff continued work to develop a procurement plan that is based on the strategy presented in January. The plan will include the overall project but focus on consultant resources needed in Phase 2.

Cost Management:

Prepared and issued consultant/vendor invoice table for the Payment of Claims and consultant task budget report that were included in the February Treasurer Report. Worked with consultants on their invoices and monthly progress reports (MPRs) to provide for easier task budget reviews and budget consistency within both documents. Provided the Reservoir Committee Finance and Economics ad-hoc Work Group a consultant’s contract, latest invoice, and latest MPR for review. Updated the consultant invoice tracking log.

Status: Issued for Use

Preparer: RDT, JAT, KMS

Phase: 1 Version: 0

Purpose: Informational.

Checker: Watson

Date: 2018 March 16

Caveat: Subject to change

QA/QC:

Ref/File #: 10.211-016.000

Notes:

Page: 1 of 2

Engagement & Outreach:

Continuing to coordinate with landowners, media outlets, state and federal elected officials, and coalitions of regional and statewide organizations; to plan and facilitate meetings and site tours with program stakeholders; and to conduct research into the rich history of the project area.

Conducted a State Capitol Legislative Day that included a project briefing for members and their staff and 10 one-on-one meetings with members of the Senate and Assembly water committees. Preparations included an updated Overview brochure and a Public Benefits and Statewide Support fact sheet.

Provided testimony before the House Committee on Natural Resources, Subcommittee on Water, Power and Oceans oversight hearing on "The State of the Nation's Water and Power Infrastructure"

Responded to inquiries from stakeholders, media, and elected officials regarding the status of the California Water Commission's initial technical evaluation related to the Public Benefit ratio (PBR) component score, which is one of four component scores used to determine the project's return on investment.

Monthly Website Usage: 807 unique users or visitors and 1,021 times they visited.

Proposition 1 (WSIP) Application:

On February 23, 2018, submitted our response to the Water Commission's initial technical evaluation of the PBR component score; by providing information supporting benefits to Anadromous Fish, Oroville & Folsom Coldwater Pool, providing Food for Fish in the Cache Slough, and monetizing these resulting benefits using the approach requested by the technical reviewers; which is based on development of a long-term fallowing program. These changes resulted in a revised PBR of 1.9.

Environmental Documentation (EIR/S):

Additional comments on the Draft EIR/EIS were received and incorporated into the evaluation and response processes.

Federal Feasibility Report:

Working with Reclamation to prepare an application for consideration of federal funding as authorized in the WIIN Act for a locally-led water storage project.

Engineering & Technical:

A risk assessment of all facets and phases of the project was performed. The results are being used to develop risk-adjusted estimates of cost and schedule and to identify risk mitigation strategies that should be developed into risk management plans starting in Phase 2. These results are also being used to develop an updated estimate of cost for each phase, with a focus on the scope of work and budget needed to complete phase 2.

Conducted a site tour for representatives from Reclamation's technical team.