



Topic: **Authority Board Agenda Item 3-1**

2018 Jan 22

Subject: **Monthly Status Report**

Requested Action:

No action requested. Informational item.

Detailed Description/Background:

General Manager and staff to provide an update on project activities for December 2017 for; Program Management & Administration, Engagement & Outreach, Proposition 1, Environmental, Feasibility Study, and Engineering and Technical Support.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

None

Staff Contact:

Jim Watson

Attachments:

Attachment 3-1A: December 2017 Status Report

Topic: **Sites Reservoir Project, Phase 1**

Subject: **Monthly Status Report**

Report Period: **2017 December**

Monthly Status Summary:

The Program continues to make progress towards completing the tasks approved by the Authority and Reservoir Committee as part of the second amended Phase 1 work plan.

The remaining work to complete Phase 1 includes actively engaging with the Water Commission in their selection process, organizing and getting prepared to respond to comments regarding the Draft EIR/S, preparing for the Phase 1 rebalancing process, and developing the Phase 2 work plan, funding, and execution of new Phase 2 participation agreements.

The following highlights the status of activities conducted during the month of December 2017:

Program Management & Administration:

Contract Management and Compliance: Continued review of consultant contracts and evaluation of their compliance. Worked with consultants on resolving compliance issues. Processed multiple contract amendments and continued development of consultant contracting files and log.

Procurements: Sent Annual Financial Audit Request for Qualifications/Proposal (RFQ/P) to prequalified firms. Due to lack of response, reassessing RFQ/P and preparing new list of firms to receive the RFQ/P for January release. Finalizing draft Independent Municipal Advisor Services RFP and distribution list for January release. Work on planning for upcoming Program Controls and Program Management Request for Qualifications.

Cost Management: Worked with Reservoir Committee Finance and Economics Ad Hoc Work Group on the review and acceptance of vendor/consultant invoices, new monthly consultant financial reporting documentation, and annual reporting table.

Schedule Management: Developing a summary-level plan for the completion of Phase 1 and transition to the start of Phase 2. This plan incorporates potential schedule delays in the Water Commission’s process, an application for potential funding under the WIIN Act, advancing the environmental document in concert with agency coordination and early consultations, organizing the Phase 2 engineering activities by potential construction packages, and the process to create new participation agreements for the Reservoir Committee.

Status: Issued for Use
Purpose: Informational.
Caveat: Subject to change
Notes:

Preparer: RDT, JAT, KMS
Checker: Watson
QA/QC:

Phase: 1 Version: 0
Date: 2018 Jan 12
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Engagement & Outreach:

Continuing to coordinate with landowners, media outlets, state and federal elected officials, and coalitions of regional and statewide organizations; to plan and facilitate meetings and site tours with program stakeholders; and to conduct research into the rich history of the project area.

Supported efforts to advance the Proposition 1 application and draft environmental documentation (see below), facilitated a "Landowner Coffee" meeting, and conducted a project site tour for representatives from Reclamation and the US EPA.

Updated and designed several outreach and educational materials, including Draft EIR/S related-items, updated project overview brochure, finalized the end of year progress report, Letter-to-the-Editor and a variety of other items.

Monthly Website Usage: 750 unique users or visitors and 1,166 times they visited.

Proposition 1 (WSIP) Application:

On December 13, 2017, the Authority presented an overview of the project and proposed Proposition 1-eligible public benefits to the Water Commission. Key topics included an overview of proposed facilities; the range of operations available to the State and other participants; and the project's public and water supply benefits, especially those that will contribute to the long-term ecologic health of the Sacramento Watershed and the Sacramento-San Joaquin Delta.

Environmental Documentation (EIR/S):

Conducted two public meetings, one in Sacramento and the other in Maxwell, to receive public's and agency comment to the Draft EIR/EIS. These plans and materials were coordinated with Reclamation. Initial comments received on the Draft EIR/EIS were also evaluated and responses were discussed.

Federal Feasibility Report:

Working with Reclamation to develop a plan to advance the Draft Feasibility Report based on comments received from the public and agencies.

Engineering & Technical:

Continuing to respond to requests for additional information related to the Draft EIR/EIS, WSIP application, rebalancing process, and initial discussions with regulatory agencies. These efforts included the refinement of the estimated cost of the proposed project (by phase), development of conceptual project delivery options and procurement packages, using various scenarios to develop risk-adjusted ranges of cost and operations, as well as update operational assumptions and results.